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OBJECTIVE: Citizens Budget Review Committee (CBRC) Membership

QUALIFICATION HIGHLIGHTS: Results-driven executive with over twenty five years experience in challenging leadership positions seeks membership on the citizens budget review committee (CBRC). Assertive, self-motivated, goal-oriented, organized and efficient. Demonstrated record of high performance standards, attention to detail, schedules, deadlines, budgets and quality work. Recognized ability to rapidly assimilate new skills and quickly make a positive impact on organizations through leadership, analysis, process improvement and teamwork.

Leadership

- 25 years of quality leadership at every level - from a 12 person unit to a 225 person multi-functional organization.
- Recognized for making a significant impact on the overall productivity of the parent organization.

Logistics Management

- Led and managed a logistics section responsible for the planning, analysis, coordination and execution of complex logistical requirements in support of an 800 man sized organization consisting of 4 subordinate organizations.

Fiscal Management

- Planned and managed budgets. Accountable for millions of dollars of equipment and assets.
- Adjusted and balanced funding requirements during unexpected budget reductions.

Operations/Training Management

- Served as the training manager for multiple organizations consisting of 12 to 800 personnel.

Sales Management

- Second in charge of supervising a 70 person sales force and 8 junior sales managers divided up over 8 subordinate stations covering the majority of Western New York totaling 20,000 square miles.

Resource Management

- 20 years experience managing critical resources to accomplish assigned objectives.

Administrative Management

- Excelled at directing a cohesive staff in the successful attainment of objectives.
- Demonstrated record of high performance standards; including attention to schedules, deadlines, budgets and quality work.
- Effective communication skills, both written and oral.

EDUCATION:

1990 B. S. Criminal Justice/Law Enforcement, Auburn University, Auburn Alabama.
2014 MBA. University of Phoenix.

EXPERIENCE: Program Analyst, Marine Corps Center for Lessons Learned (MCCLL), Serco, Quantico, Va. August 2007 to the present.

Additional Information: I am a 10 year resident of Spotsylvania County and currently live in the Livingston District. I served five years as a member of the Commonwealth Governors School and three years as its president. I served four years as a member of the Courtland Band Parents Association and two years as the fundraising vice president. My two children attended Spotsylvania Middle School and graduated from Courtland High School. I am a vice chairman of the Spotsylvania County Republican Committee and board member with the Fredericksburg Virginia Patriots. I am also a member of the Knights of Pythias, Fredericksburg Lodge #22. I look forward to serving my county as a member of the CBRC.