

At a meeting of the Spotsylvania County Board of Supervisors held on June 15, 2017 on a motion by \_\_\_\_\_, seconded by \_\_\_\_\_ and passed \_\_\_\_\_, the Board adopts the following ordinance:

AN ORDINANCE No. 19B-2

To amend County Code Chapter 19B, Street Signs and Building Address Numbers, Article 2 – Posting Dwelling and Building Address Numbers, Section 19B-23 – Address numbers for single-family dwellings; Section 19B-24 – Commercial and industrial address numbers; Section 19B-25 – Address numbers for multi-occupancy buildings; Section 19B-26 – Occupancy permit withheld; Section 19B-27 – Delegation of authority; Section 19B-28 – Notice of violation; and Section 19B-29 – Violations.

**WHEREAS**, staff has reviewed the code amendment and recommends approval as stated in the executive summary dated June 15, 2017; and

**WHEREAS**, the Spotsylvania Board of Supervisors held a public hearing, duly advertised in a local newspaper for a period of two weeks, on June 15, 2017, and interested citizens were offered an opportunity to be heard; and

**WHEREAS**, the general welfare is served by approval of the code amendment.

NOW, THEREFORE, The Board of Supervisors of Spotsylvania County Hereby Ordains:

§ 1. That County Code Chapter 19B, Street Signs and Building Address Numbers, Article 2 – Posting Dwelling and Building Address Numbers, Section 19B-23 – Address numbers for single-family dwellings; Section 19B-24 – Commercial and industrial address numbers; Section 19B-25 – Address numbers for multi-occupancy buildings; Section 19B-26 – Occupancy permit withheld; Section 19B-27 – Delegation of authority; Section 19B-28 – Notice of violation; and Section 19B-29 – Violations be and are hereby amended and reordained as follows:

Sec. 19B-23. – Address numbers for single-family dwellings.

Address numbers for single-family dwellings shall be Arabic numerals at least three (3) inches in height for all dwellings existing prior to the adoption of this chapter, or four (4) inches in height with a minimum stroke width of one-half (0.5) inches, for all dwellings built after the adoption of this chapter, and shall be made of a durable and clearly visible material. Address

numbers shall be conspicuously placed on, above, or at the side of the main entrance so that the number is readily discernible from the street. Whenever a dwelling is more than seventy-five (75) feet from the street, or when address numbers at the main entrance to the dwelling would not be readily ~~discernable~~discernible from the street, the address number shall also be placed on a monument, pole or other means which is at least three and one-half (3½) feet above the ground, along a walk, driveway, or other suitable location so that it is readily discernible and identifies direction to the dwelling. Address numbers shall be of a contrasting color to the background on which they are mounted.

(Ord. No. 19B-1, 6-10-14; Ord. No. 19B-2, 6-15-17)

Sec. 19B-24. – Commercial and industrial address numbers.

Address numbers for commercial and industrial buildings shall be Arabic numerals at least four (4) inches in height with a minimum stroke width of one-half (0.5) inches, if located within seventy-five (75) feet of a roadway, or at least ten (10) inches in height if located greater than seventy-five (75) feet from the street. Address numbers shall be placed at, above or at the side of the main entrance so that the number is readily ~~discernable~~discernible from the street. If such address number is not readily ~~discernable~~discernible from the street, the address number shall also be placed on a monument, pole or other means which is at least three and one-half (3½) feet above the ground, along a walk, driveway or other suitable location so that the address number is readily discernible from the street. Address numbers shall be of a contrasting color to the background on which they are mounted.

(Ord. No. 19B-1, 6-10-14; Ord. No. 19B-2, 6-15-17)

Sec. 19B-25. – Address numbers for multi-occupancy buildings.

Address numbers for apartments and other multi-occupancy buildings shall be Arabic numerals at least eight (8) inches in height and be displayed on each building at each entrance so as to be readily ~~discernable~~discernible from the street. Address numbers for individual apartments, trailers, or units within multi-occupancy complexes shall be displayed on, above, or beside the side of the main doorway of each apartment, trailer, or unit, and shall be at least three (3) inches in height for all multi-occupancy buildings existing prior to the adoption of this chapter, or four (4) inches in height for all multi-occupancy buildings built ~~prior to~~after the adoption of this chapter. Address numbers shall be of a contrasting color to the background on which they are mounted.

(Ord. No. 19B-1, 6-10-14; Ord. No. 19B-2, 6-15-17)

Sec. 19B-26. – Occupancy permit withheld.

The owner of real property upon which a new building is erected shall procure an address number from the county. An application for a building permit for a new building shall be considered an application for an address assignment. The building official shall forward an address number to the applicant not later than sixty (60) days following issuance of said permit.

No occupancy permit shall be issued for any building until the address number is properly posted as required by this chapter.

(Ord. No. 19B-1, 6-10-14)

Sec. 19B-27. – Delegation of authority.

The ~~county~~ County administrator ~~Administrator~~ shall have the authority to make minor adjustments and modifications to the procedures referenced herein to ensure a logical and efficient street address system. Such adjustments and modifications shall be consistent with the intent and parameters found in this chapter.

(Ord. No. 19B-1, 6-10-14; Ord. No. 19B-2, 6-15-17)

Sec. 19B-28. – Notice of violation.

A written notice of violation shall be mailed to the last known address of the owner of record of the real property upon which any violation of this chapter is located. Such notice shall be mailed by the ~~county~~ County administrator ~~Administrator~~ or his designee. Designees shall include the Zoning Administrator or designee, Building Code official or designee, Fire Marshall or designee, and law enforcement officers of the Spotsylvania County Sheriff's Office. The notice shall state the required corrective measures which shall be taken within ten (10) days from the date of mailing. If the owner fails to comply, the ~~county~~ County attorney ~~Attorney~~ may institute legal proceedings against the owner.

(Ord. No. 19B-1, 6-10-14; Ord. No. 19B-2, 6-15-17)

Sec. 19B-29. – Violations.

Any violation of this chapter shall be punishable ~~by a civil penalty as follows: first or second violation of this ordinance shall be a Class IV Misdemeanor: a first violation of this ordinance shall be punishable by a fine not to exceed \$50.00 and a second violation shall be punishable by a fine not to exceed \$100.00. A third or subsequent violation of this Ordinance shall be punishable as a Class IV misdemeanor with a fine not to exceed \$250.00. ~~not to exceed one hundred dollars (\$100.00).~~ Subsequent to the ten (10) day period following the mailing of a notice of violation, each continuing day in violation shall constitute a separate violation. The county may also institute proceedings for injunctive relief without showing that there is no remedy available at law.~~

(Ord. No. 19B-1, 6-10-14; Ord. No. 19B-2, 6-15-17)

§ 2. This ordinance shall be in force and effect upon adoption.

It is so ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

ADOPTED: \_\_\_\_\_ REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_