



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF SOCIAL SERVICES

### MODIFICATION AGREEMENT

Effective Date: July 1, 2017

Contract No.: BEN-16-047-24

Modification No.: Two (2)

Issued By: COMMONWEALTH OF VIRGINIA  
Virginia Department of Social Services  
Division of Family Services  
801 East Main Street  
Richmond, Virginia 23219

Contractor: Spotsylvania Department of Social Services  
Box 249  
Spotsylvania, VA 22553

Commodity: Employment Advancement for TANF Recipients  
(Spotsylvania Bridge to the Future)

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

#### *Description of Modification:*

Reference the Contract, Contract Renewal 1 and Modification 1: Add the Contractor's Revised Budget for the period beginning July 1, 2017, through June 30, 2018.

This contract is being modified to *decrease* funding in the amount of \$10,000 to provide services for the 12-month renewal period, for a total award amount of \$177,100.00 from July 1, 2017, through June 30, 2018.

Modification Agreement  
Page Two

Except for the changes provided herein, all other terms and conditions of this sub-grant award remain unchanged and in full force and effect.

Spotsylvania Department of Social Services

Commonwealth of Virginia

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
DEPUTY COUNTY ATTORNEY



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF SOCIAL SERVICES

May 8, 2017

Ms. Gail Crooks, Director  
Spotsylvania Department of Social Services  
Box 249  
Spotsylvania, VA 22553

RE: 1st Renewal of Contract No. BEN-16-047-24

Dear Ms. Crooks:

The Commonwealth of Virginia, Department of Social Services, in accordance with Section IX, Special Terms and Conditions of the original contract at (O), Renewal of Contract, wishes to exercise its option to renew the above referenced contract for twelve (12) months. The period of renewal will be from July 1, 2017 through June 30, 2018. The amount of the renewal shall be \$177,100.00.

It is understood and agreed that the Scope of Services and all terms and conditions of the original contract shall remain the same during this contract renewal period. Please signify acceptance of this letter of renewal by signing in the space provided below on all three originals and returning them along with a new budget to this office within seven (7) business days after receipt.

Sincerely,

Faye Palmer  
Grant Administrator

### Spotsylvania Dept. of Social Services

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Virginia Dept. of Social Services

By: \_\_\_\_\_


Title: \_\_\_\_\_

Date: \_\_\_\_\_

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF SOCIAL SERVICES

Contract Number: BEN-16-047-24  
Renewal for July 1, 2017 – June 30, 2018

APPROVED AS TO FORM

  
\_\_\_\_\_  
Susan E. Cooke  
Deputy County Attorney  
County of Spotsylvania

Date: June 6, 2017