

FY 18 Budget Amendment Request Form

Date: September 1, 2017

Department: Commonwealth Attorney's Office

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Explanation of need for budget amendment: The Commonwealth Attorney's Office receives an annual grant award from the Virginia Department of Criminal Justice Services (DCJS) for its Victim/Witness Program. A portion of this grant award is federally funded through the Victims of Crimes Act while the remaining portion is state funded. During the County's budget process, DCJS had advised the County that they anticipated that the FY 2018 Victim Witness award would be \$260,253. This amount was included as anticipated revenue in the FY 2018 Adopted Budget. However, due to funding limitations the grant amount actually awarded for FY 2018 was reduced by \$5,103 to \$255,150. To correct the original FY 2018 budget and to avoid supplanting, the Commonwealth Attorney's Office respectfully requests to use \$5,103 from the fund balance to replace the grant revenue that was originally anticipated to be received.

Reminder: Agenda item summary must be attached if BOS approval is required.

Expenditure accounts affected:

Revenue accounts affected:

110-0000-324-04.51	(\$1,276) State Grant Revenue
110-0000-333-01.51	(\$3,827) Federal Grant Revenue
110-0000-341-05.01	\$5,103 Use of Fund Balance

Note: If amendment is between expenditure accounts only, net impact must be zero.

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☒ recommended ☐ not-recommended

Explanation if not recommended:
