

## FY 2018 Budget Amendment Request Form

**Date:** November 14, 2017

**Department:** Schools

**Contact person:** LaShahn Gaines, Schools' Chief Financial Officer

**Phone #:** 540-834-2500 ext 1228

**Explanation of need for budget amendment:** This request is the result of an increase in federal revenue over the initial budget stemming from award of \$225,632 for the purchase of two additional school buses. This adjustment will revise the FY 2018 School Head Start appropriation from \$901,046 to \$1,126,678. These funds are restricted grant funds and can be used only for Head Start expenditures.

All funds must be appropriated by the Board of Supervisors before they can be expended.

**Revenue accounts affected:**

Account Number		Amount	
Acct #	Federal Revenues 320-0000-333.04-01	\$	225,632
	Total Revenue Adjustment		225,632

**Expenditure accounts affected:**

Account Number		Amount	
Acct #	School Capital Projects 320-9199-493.61-08	\$	225,632
	Total Expenditure Adjustment	\$	225,632

Note: If amendment is between expenditure accounts and state revenues, net impact must be zero.

**Recommendations**

**Budget:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

**County Admin:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

**Finance Committee:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**