

FY 2018 Budget Amendment Request Form

Date: January 8, 2018
Department: Fire, Rescue, and Emergency Management
Contact person: James Cullinan, III – Fire Chief
Phone #: (540) 507-7186

Explanation of need for budget amendment:

An insurance claim was made to the insurance company for \$4,270.76 in damages to Medic 5-2; and approved for coverage, less a \$250 deductible.

An insurance claim was made to the insurance company for \$2,475 in damages to the bay door at Station 8; and approved for coverage, less a \$250 deductible.

The insurance reimbursement revenue from these claims will cover the cost of the repairs.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue accounts affected:

Account Number		Amount	
Acct #	110-0000-318.99-20 – Insurance Reimbursement Revenue	\$	6,246
	Total Revenue Adjustment	\$	6,246

Expenditure accounts affected:

Account Number		Amount	
Acct #	110-3240-422.33-11 FREMS – Auto Repairs & Maintenance	\$	4,021
Acct #	110-3210-422.33-10 EMLOG – Repairs & Maintenance	\$	2,225
	Total Expenditure Adjustment	\$	6,246

Note: If amendment is between expenditure accounts only, net impact must be zero.

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

James Cullinan, III; FREM
Name, Department

Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☒ recommended ☐ not-recommended

Explanation if not recommended:

