

## FY 2018 Budget Amendment Request Form

**Date:** 4/16/18

**Department:** Fire/Rescue

**Contact person:** Jay Cullinan

**Phone #:** 540-507-7186

**Explanation of need for budget amendment:** Fire/Rescue provides staffing for various local events such as football games and the twice-a-year triathlon and is reimbursed for such services which are generally provided through overtime hours. The budget for overtime costs needs to be adjusted to match the amount of reimbursement revenue expected for FY 2018 – an increase of \$9,400. As such, staff requests that the overtime budget be increased by \$9,400 along with a corresponding increase in the reimbursement revenue line item for local services provided.

### Revenue accounts affected:

Account Number		Amount	
Acct #	110-0000-316.04-01 – Emergency Rescue Service Fees	\$	9,400
	<b>Total Revenue Adjustment</b>	\$	<b>9,400</b>

### Expenditure accounts affected:

Account Number		Amount	
Acct #	110-3210-422.12-01 - Overtime	\$	9,400
	<b>Total Expenditure Adjustment</b>	\$	<b>9,400</b>

Note: If amendment is between expenditure accounts only, net impact must be zero.

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Jay Cullinan, Chief  
Name, Department

\_\_\_\_\_  
Name, Department

### Recommendations

**Budget:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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**County Admin:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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**Finance Committee:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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