

## FY 18 Budget Amendment Request Form

**Date:** 04/18/18

**Department:** Sheriff's Office

**Contact person:** Captain Roger Harris, II

**Phone #:** 507-7200

**Explanation of need for budget amendment:** The Department of Criminal Justice Services (DCJS) has subawarded Spotsylvania County \$46,226 in federal grants funds for the Edward Byrne Justice Assistance Grant for Law Enforcement Staff. The Sheriff's Office will utilize these funds to create a Wellness and Maintenance Response team, which not only incorporates the peer support component, but also includes multi-faceted support by providing information on emotional, spiritual, physical, financial and family wellness resources. This award will allow the Sheriff's Office to utilize the curriculum from the International Critical Incident Stress Foundation, Inc. (ICISF) to establish a certified W&MRT. The W&MRT will consist of 13 members who will assist law enforcement staff and their families to more effectively address crisis situations as well as the unique stresses that impact the law enforcement profession. Three of the 13 members will be sent to ICISF regional instructor trainings in support of becoming instructor certified. One training will be held in Chicago in July and the other is in Houston in August. Upon completion of these regional trainings, the 3 staff members will take the ICISF Instructor Certification exam and provide evidence of passing. The 3 instructors will then be responsible for conducting in-house training for the remaining 10 W&MRT members as well as all future members. Ultimately, the team of 13 will be recognized as an official ICISF Critical Incident Stress Management Team. A support function of the W&MRT is a fully functioning Honor Guard Team. The Sheriff's Office will work to increase the number of Honor Guard members from 9 to 21 with award funding being used to purchase 12 additional Honor Guard uniforms. There is no local match requirement and no requirement to continue funding the program after the award expires on September 30, 2018.

**Reminder:** Agenda item summary must be attached if BOS approval is required.

### **Expenditure accounts affected:**

110-3160-421.55-30 SH18WM	\$4,885 Travel/Subsistence & Lodging
110-3160-421.55-10 SH18WM	\$3,000 Travel/Airfare & Mileage
110-3160-421.55-40 SH18WM	\$6,726 Travel/Education & Training
110-3160-421.80-05 SH18WM	\$7,500 Capital Outlay/Motor Vehicles & Equip
110-3160-421.58-10 SH18WM	\$260 Miscellaneous/ Dues & Memberships
110-3160-421.60-01 SH18WM	\$825 Office Supplies
110-3160-421.60-11 SH18WM	\$23,030 Material & Supplies/Uniforms

### **Revenue accounts affected:**

110-0000-333.01-08	\$46,226 Public Safety/Other Federal Grants
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Note: If amendment is between expenditure accounts only, net impact must be zero.

### Recommendations

**Budget:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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**County Admin:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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**Finance Committee:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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