

**Mark J. Stepongzi****RESUME**

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**Goal:** Seeking to continue as a member of the Spotsylvania Board of Zoning Appeals, Chancellor District.

**Professional Certifications**

**GIAC Security Essentials Certification (GSEC)** – November 30, 2003; Recertified November 30, 20011  
**US Postal Service IT Project Mgmt Certification** – August 7, 2009

**Security Clearance**

Currently hold an active **USPS Sensitive Secret** security clearance.

**Professional Experience**

**Information Systems Security Officer** at the United States Postal Service in Falls Church, VA; April 2016 to September 2017 for General Dynamics IT and October 2017 to present for NikSoft Systems Corp.

- Conducting Security Assessments for USPS systems & applications as a contract employee.

**Program Manager Information Technology in Corporate Information Security Office**, United States Postal Service, Washington, DC; June 10, 2006 to August 3, 2013; Grade – V01.

- **Program Manager** for application certification & accreditation, which is the final step in the USPS Information Security Assurance (ISA) process. I worked with the portfolio managers and their customers in preparing the accreditation and acceptance letters, which were then reviewed and signed by the various Vice Presidents and the Chief Technology Officer. Many occasions I met with the corporate officers and executives to explain the issues involved with the residual risks they were being asked to accept.

**Information Technology Planner in Corporate Information Security Office**, United States Postal Service, Washington, DC; December 14, 2002 to June 9, 2006; Grade – EAS 25.

- **Program Manager** tasked with performing Business Impact Analysis on all mainframe legacy applications as part of the Postal Service's Transformation Plan. I am the USPS representative on the US Government's Smart Card Project Managers Committee. Oversee the Information Security Assurance Accreditation Process for all USPS-written applications.

**Information Technology Planner in Technology Support**, United States Postal Service, Washington, DC; January 26, 2002 to December 13, 2002; Grade – EAS 25.

- **Project Manager** responsible for developing a program for the Performance and Capacity Management of all Postal Service mainframe computing systems. Managed two fulltime contractors. Provided monthly status presentations to the Chief Technology Officer. The design and supporting business processes were identified and presented to IT Management.

**Information Technology Planner in IT Architecture & Engineering**, United States Postal Service, Washington DC; November 11, 1995 to January 25, 2002; Grade – EAS 25.

- **Information Technology Laboratory (ITLAB) Manager** – Managed the oversight and Q/A of all projects assigned to the ITLAB. The ITLAB was outsourced to the Mitretek Systems Corp. and is staffed by 12 contract personnel performing product evaluations, developing and assessing e-commerce infrastructures, providing consulting services on varied Postal projects, assessing security functional requirements, and providing architectural designs for the Postal Computing Infrastructure. Responsible for securing the multimillion-dollar per year budget needed to operate the facility.

**Information Systems Specialist in Office & Executive Information Systems**, United States Postal Service, Washington, DC; January 9, 1993 to November 10, 1995; Grade – EAS 25

- **Program Manager** responsible for leading a small team of postal employees and contractors in assessing various office applications related to a large corporate headquarters (2500+ users). Evaluated and procured an imaging package that tied directly into the email system. Evaluated and implemented changes to the

Postal HQ email and the LAN architectures designed to bring these systems up to an acceptable level of performance.

**Program Manager, Technology Assessment**, United States Postal Service, Raleigh, NC, October 1989 to January 1993, Grade – EAS 24.

- **Program Manager** responsible for leading a team of 10 postal employees in a Local Area Network research project to assess the value and benefits of using Local Area Network (LAN) technology within the Postal Service. The team gathered requirements nationwide, tested and evaluated various LAN products for suitability against those requirements, and helped establish procurement vehicles for Postal facilities to purchase those tools. The team created a LAN standard configuration guide still being used today.

### **Education**

**Associate of Applied Science – Business Management;** Germanna Community College; Locust Grove, Virginia; Graduated December 19, 2007; G.P.A. 4.0/4.0 (Summa Cum Laude)

**Unfinished Degree majoring in Electrical Engineering;** Georgia Institute of Technology, Atlanta, Georgia; 1972 to 1978

**High School Diploma;** John I. Leonard High School, Lake Worth, Florida; June 1972; G.P.A. 3.5/4.0

### **Professional Training**

BZA Training – 2002

USPS: Advanced Leadership Program (ALP) – November 9, 2004

SANS: Security Essentials Boot Camp – March 24<sup>th</sup> through 30<sup>th</sup>, 2003

USPS: Management and Leadership Development Program – July 16, 1999

Phoenix Systems: Project Management – 1988

Structured Design Methodology – October 1988

Facilitator Training – July 26, 1985

Basic Management Techniques – 1984

Basic Supervision – 1983

### **Personal Information**

**Awards** USPS Recognition Award, June 8, 2005

USPS Recognition Award, June 8, 2004

USPS Special Appreciation Award, 2001

USPS Special Achievement Award, 1992

USPS Special Achievement Award, 1989

USPS Letter of Appreciation, 1988

USPS Letter of Appreciation, 1987

USPS Letter of Appreciation, 1986

USPS Special Achievement Award, 1985

**Honors** Who's Who of Junior Colleges, 2007 & 2008

National Dean's List, 2007

International Toastmasters Competent Communicator, June 2007

PHI THETA KAPPA Honor Society, February 24, 2006

High School National Honor Society 1972

Boy Scouts of America rank of Eagle Scout, 1971

Boy Scouts of America Arrow of Light Award, 1965

**Community Service** 17 Years as a registered Boy Scouts of America leader (1975, 1989 to 2005)

7 Years as a girl's youth soccer coach for Spotsylvania County Parks and Recreation

Department. (1997 to 2003)

**General Information** United States Citizen, Married for 37 years with adult 3 children, Good Health.

**Hobbies**

Camping, Coin Collecting, Fishing, and Traveling.

**References**

Upon Request.