

At a meeting of the Spotsylvania County Board of Supervisors held on _____, 2018, on a motion by _____ seconded by _____ and passed _____, the Board adopted the following resolution:

RESOLUTION NO. 2018-_____

**A RESOLUTION TO ESTABLISH THE FREEDOM OF INFORMATION ACT
POLICY AND PROCEDURES OF SPOTSYLVANIA COUNTY, VIRGINIA**

WHEREAS, the Board of Supervisors of Spotsylvania County (hereinafter the "Board") recognizes the continuing requirements of the County under the Virginia Freedom of Information Act (FOIA) as set forth in Virginia Code § 2.2-3700 *et seq.*; and

WHEREAS, the Board desires that the County continue to meet the requirements of FOIA while continuing to provide good services to the citizens of the County by establishing best practices; and

WHEREAS, the Board further finds that it is desirable for the County to adopt a policy and procedures to further this purpose.

NOW, THEREFORE, the Board does hereby adopt the FOIA Policy and Procedures of Spotsylvania County, Virginia, as set forth in the attached document, which is incorporated herein and made a part hereof. The FOIA Policy and Procedures shall be in force and effect on October 1, 2018.

(SEAL)

A COPY TESTE: _____

Aimee R. Mann

Deputy Clerk to the Board of Supervisors