

ATIF, HAMZA

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#### EDUCATION

*College of William and Mary*

The Bachelor of Arts in Government, Minor in Pre-Law

- Relevant Coursework: American Government, American Constitutional Law, Methods of Public Policy Analysis, Principles of Public Administration
- GPA: 3.67

#### SKILLS & ABILITIES

- Broad background and knowledge of world affairs and cultures
- Proficient in Word, Excel, PowerPoint, internet and email
- Outstanding communication skills obtained through professional internships and community service
- Gather, evaluate, and compile variety of data and information to report progress. The analysts depend on me to compile and write drafts of final reports to include editing for obvious omissions or errors, as well as compliance with established format.

#### Honors and Awards

- Dean's list: 6 semesters
- Phi Theta Kappa Honor Society
- SGA President

#### EXPERIENCE

Regional field Coordinator

08/16-11/16

*Dave Brat Virginia's 2016 7<sup>th</sup> Congressional district*

- Engage and educate public of HRC's political campaign
- Conduct trainings for new and fellow canvassers to ensure success when interacting with public
- Empowered and established six sustainable neighborhood teams and managed twenty-five volunteer leaders covering eight municipalities
- Maximized local campaign outreach and visibility by utilizing social media voter outreach

Legislative Intern

03/15-05/15

*Glen H. Sturtevant*

- Answered Constituent phone calls, and responded to questions, and concerns
- Aided the Front Office Processing Staff Reports, Scheduling, Incoming Appointments, and Press Clips
- Performed duties as liaison between Delegate, and district constituents
- working with different committees on legislation
- gathering support for a bill or amendment from other Members, as well as appropriate interest groups

*Spotsylvania GOP Vice chairman*

- Mobilize and energize the party activists within your community
- Work with county or Board of Selectmen in developing qualified persons for elective and appointive office
- Be responsible for a reasonable flow of information between State Central Committee Headquarters, State Central Committee members, and the town committee

08/17-Present

- Appoint a voter registration chairman and committee

#### Fundraising Experience

Volunteer Fundraiser, Jill Vogel LT. Governor, Afton, VA, Spring 2017

- Recruited, coordinated, and trained 14 volunteer fundraisers
- Planned and promoted 3 successful fundraising events that generated total of \$155,000 including a dinner
- Monitored funding sources, and contacted to increase donations
- Prepared marketing materials outlining group work, and needs