

FY 2019 Budget Amendment Request Form

Date: August 14, 2018

Department: Finance

Contact person: Bonnie Jewell

Phone #: 507-7583

Explanation of need for budget amendment:

The Adopted CIP plans for funding for the Rt. 606 Connector Road in FY 2021 and FY 2022 to align with VDOT's original schedule of the connector as part of the Exit 118 project. Finance staff recently learned from VDOT that the schedule for the connector road has been updated to align with the Rt. 606 west widening project. This alignment of the schedules makes sense given that the connector road project was created to address right of way and access concerns associated with the parallel Rt. 606 widening project. Additionally, aligning the timelines of the two projects generates efficiency and overall local cost savings of \$1.34 million as estimated by VDOT.

A shift in funding needs to be made to accomplish the shift forward in project schedule and to fund the right of way phase of the connector road for which VDOT will soon invoice the County. The following adjustments are requested:

- Shift \$146,407 from the completed Harrison Road/Rt. 1 Intersection project. This adjustment will close the Harrison Road/Rt. 1 Intersection project.
- Shift \$195,001 from the Fair Unpaved Roads project. The County has paid VDOT for each of road projects intended to be accomplished through this project. VDOT continues to make repairs to various roads with this funding and VDOT recently commented that the funding already paid to VDOT is adequate to complete the planned work. This adjustment will close the Fair Unpaved Roads project.
- Allocate a total of \$1,704,777 in available proffer funding to the Exit 118 connector project. The \$1,704,777 breaks down as follows:
 - \$1,510,680 – Summerfield
 - \$125,000 – Jackson Village
 - \$69,097 – Mallard Landing

The CIP assumed used of this proffer funding in the out-years for the Rt. 17 widening and bridge and borrowing of funding for the Rt. 606 connector road. Due to the revision to the timing of the connector road project, Finance staff recommends swapping the funding plan between the Rt. 17 bridge/widening and Rt. 606 connector road projects such that the unrestricted transportation proffers are used now for the connector road with future borrowing to occur for the Rt. 17 bridge/widening project. This recommendation does not affect the scheduled timing of the Rt. 17 bridge/widening project.

These adjustments combine to yield the \$2,046,185 in FY 2019 necessary for the connector road schedule advancement.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
Acct #	310-0000-318.99-19 – Proffers	\$	1,704,777
	Total Revenue Adjustment	\$	

Expenditure Accounts Adjusted		Amount	
Acct #	310-9160-801.89-03 (TR0809) – Harrison/Rt. 1	\$	(146,407)
Acct #	310-9160-802.89-02 (TR1302) – Fair Unpaved Roads	\$	(56,575)
Acct #	310-9160-802.89-03 (TR1302) – Fair Unpaved Roads	\$	(138,426)
Acct #	310-9160-801.89-03 (TR1401) – Exit 118	\$	146,407
Acct #	310-9160-802.89-03 (TR1401) – Exit 118	\$	195,001
Acct #	310-9160-806.89-03 (TR1401) – Exit 118	\$	1,704,777
	Total Expenditure Adjustment	\$	1,704,777

Note: If amendment is between expenditure accounts only, net impact must be zero.

Position FTE Change		
Position Title	Existing FTE	Adjusted FTE

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Bonnie Jewell, Budget Manager

Ed Petrovitch, Deputy County Administrator

Name, Department

Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☐ recommended ☐ not-recommended

Explanation if not recommended:
