

FY 2019 Budget Amendment Request Form

Date: 09/13/18

Department: Sheriff's Office

Contact person: Captain Charles Carey

Phone #: 7164

Explanation of need for budget amendment: The Federal Emergency Management Agency (FEMA) and the Virginia Department of Emergency Management (VDEM) have approved Spotsylvania County's FFY 2017 SHSP grant application request in the amount of \$45,150. If accepted by the Board of Supervisors, these federal pass through funds will be utilized by the Spotsylvania County Sheriff's Office for the purchase of two UASs, associated accessories, shipping, and UAS training. The Sheriff's Office will be the implementing agency for this regional grant, with partners to include the Sheriff's Offices from the Counties of Caroline, Louisa, and Orange, as well as the Spotsylvania County Department of Fire, Rescue, and Emergency Management. The Spotsylvania County Sheriff's Office currently has four certified and licensed Federal Aviation Agency (FAA) UAS pilots and has adopted a General Order for the operation of the UASs. The UASs will be housed in the County for quick response to any potential threat within the County and/or to the partnering jurisdictions. If deployed to the partnering jurisdictions, the UASs will be operated by Spotsylvania County Sheriff's Office FAA licensed UAS pilots. There is no local match requirement for this award. However, the Sheriff's Office will be responsible for all costs associated with licensing, registration fees, insurance, and all ongoing operational expenses. The Sheriff's Office anticipates that these costs can be absorbed through their FY 2019 Adopted Budget or Asset Forfeiture. The County has until October 12th, 2018 to accept the award. If accepted, grant funds will be available until March 31st, 2019.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
Acct #	110-0000-333-01-08 SH19UA Federal Grant Revenue	\$	45,150
	Total Revenue Adjustment	\$	45,150

Expenditure Accounts Adjusted		Amount	
Acct #	110-3160-421-55-10 SH19UA Mileage/Airfare	\$	800
Acct #	110-3160-421-55-30 SH19UA Subsistence & Lodging	\$	2,200
Acct #	110-3160-421-55-40 SH19UA Education & Training	\$	1,000
Acct #	110-3160-421-80-01 SH19UA Capital/Equipment	\$	41,150
	Total Expenditure Adjustment	\$	45,150

Note: If amendment is between expenditure accounts only, net impact must be zero.

Position FTE Change		
Position Title	Existing FTE	Adjusted FTE

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Name, Department

Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☒ recommended ☐ not-recommended

Explanation if not recommended:
