

FY 19 Budget Amendment Request Form

Date: 9-4-18

Department: Parks and Recreation

Contact person: Kevin Brooks

Phone #: 507-7525

Explanation of need for budget amendment:

Parks & Recreation has received a donation in the amount of \$1,143.95 from the Silver Liners Dance Association. The Silver Liners Dance Association has requested that the donated funds be specifically used for activities/programs/supplies for senior citizens. Parks & Recreation currently offers activities/programs for senior citizens and provides supplies for multiple senior citizen programs including craft classes (paint, brushes, slate, etc.), potluck luncheons (paper products including plates, napkins, and utensils), card playing (decks of cards, a card shuffler, and bingo (bingo cards, number roller). The acceptance of the donation will provide additional supplies and enhancements for current programs, decorations for special events, banners and marketing materials to help increase the patronage of the Spotsylvania Senior Center.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
Acct #	110-0000-318.99-23 (PRSRDN) – Donations	\$	1,144
	Total Revenue Adjustment	\$	1,144

Expenditure Accounts Adjusted		Amount	
Acct #	110-7110-461.58-98 (PRSRDN) – Donation Expenditures	\$	1,144
	Total Expenditure Adjustment	\$	1,144

Note: If amendment is between expenditure accounts only, net impact must be zero.

Position FTE Change		
Position Title	Existing FTE	Adjusted FTE

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Kevin Brooks, Parks and Recreation

Name, Department

Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☒ recommended ☐ not-recommended

Explanation if not recommended:
