

FY 2019 Budget Amendment Request Form

Date: October 9, 2018

Department: Finance

Contact person: Bonnie Jewell

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Explanation of need for budget amendment: The State budget for FY 2019 – finalized after both the Board of Supervisors and the School Board balanced and adopted their respective budgets – included \$868,877 in additional funding for the Schools. To allow time to understand the financial impacts of the final State budget on School Operating Fund and the General Fund, the Board of Supervisors adopted FY 2019 appropriations that were \$1 million less than the budgets adopted for both the School Operating Fund and the General Fund.

With time came understanding of the Schools' priorities for the additional State funding, as well as funding needs associated with the mandated Children's Services Act program and School Resource Officers.

To meet the varying needs identified, staff recommends that the Board takes the following actions:

1. Appropriate the full \$868,877 in State funding to the Schools.
2. Appropriate \$131,123 of the original \$1 million in local funding that was withheld from initial appropriations. The combination of item #1 and this item #2 totals \$1 million in appropriations to the Schools and makes the Schools whole for the budget as original adopted.
3. This "frees" \$868,877 in local funding for the County's use on the \$760,000 needed for CSA costs and to meet other local needs that may arise as FY 2019 progresses.
4. From the \$143,450 included in the adopted General Fund budget as a local match for a grant for 3 SRO positions that were not awarded, allocate \$141,000 for hiring and equipping three mid-year SROs. Additional funding to cover the full year costs of these three positions will need to be included in the FY 2020 base budget.
5. Appropriate the original \$1 million withheld from the General Fund.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
Acct #	210-0000-324.02-03 – State \$ - Schools	\$	868,877
Acct #	210-0000-341.06-01 – Transfer from General Fund	\$	(868,877)
Acct #	110-0000-324.01-05 – State CSA	\$	890,000
Acct #	110-0000-341.05-01 – Use of Fund Balance	\$	(108,877)
	Total Revenue Adjustment	\$	781,123

Expenditure Accounts Adjusted		Amount	
Acct #	110-9210-492.99-21 – Transfer to School Operating	\$	(868,877)
Acct #	110-5360-443.57-30 – CSA Mandated	\$	1,650,000
Acct #	110-9110-491.59-15 – Reserve for SRO local match	\$	(141,000)
Acct #	110-3160-421.11-01 – Regular Salaries	\$	67,228
Acct #	110-3160-421.21-01 – FICA	\$	4,167
Acct #	110-3160-421.21-02 – Medicare	\$	975
Acct #	110-3160-421.27-10 – Workers Comp	\$	1,378
Acct #	110-3160-421.22-10 – VRS	\$	6,439
Acct #	110-3160-421.24-01 – VRS Life	\$	880

Acct #	110-3160-421.23-10 – Health Insurance	\$	17,006
Acct #	110-3160-421.80-03 – Communication Equipment	\$	18,181
Acct #	110-3160-421.52-30 – Telephone Services	\$	1,860
Acct #	110-3160-421.60-10 – Police Operating Supplies	\$	5,751
Acct #	110-3160-421.60-11 – Uniforms	\$	7,191
Acct #	110-3160-421.60-08 – Vehicle & Equipment Fuels	\$	1,500
Acct #	110-3160-421.53-05 – Motor Vehicle Insurance	\$	569
Acct #	110-3160-421.33-11 – Auto Repairs & Maintenance	\$	5,400
Acct #	110-3160-421.31-10 – Health Services	\$	1,485
Acct #	110-3160-421.55-40 – Education & Training	\$	900
Acct #	110-3160-421.58-10 – Dues & Assoc. Memberships	\$	90
	Total Expenditure Adjustment	\$	781,123

Note: If amendment is between expenditure accounts only, net impact must be zero.

Position FTE Change	
Position Title	Adjusted FTE
Total FTE Change	

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Name, Department

Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☒ recommended ☐ not-recommended

Explanation if not recommended:
