

FY 2019 Budget Amendment Request Form

Date: October 9, 2018

Department: Utilities

Contact person: Ben Loveday

Phone #: (540) 507-7307

Explanation of need for budget amendment: The Tank Maintenance project has a current balance of \$120,231. The recommended award for the Courthouse Tank Upgrades contract is \$253,000. Utilities staff has identified the following projects from which funding can be shifted to fully fund the Courthouse Tank Upgrades contract award at this time:

- Shift \$51,150 from the Motts Solids Dewatering project. This will close the Motts Solids Dewatering project, the work for which has been incorporated into the larger Motts Water Treatment Plant Expansion project for future completion;
- Shift \$50,000 from the Connect Hunting Run & Ni River project. This will close this project which has been on hold pending future completion of the Water/Sewer Master Plan update;
- Shift \$31,619 from the Piedmont Drive Pump Station Abandonment project; and
- Add \$132,769 from these projects to the Tank Maintenance project to combine with existing funding within that project to pay for the recommended Courthouse Tank Upgrades contract award.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
Acct #		\$	
	Total Revenue Adjustment	\$	0

Expenditure Accounts Adjusted		Amount	
Acct #	520-9170-802.89-03 (WT1604) - Construction	\$	(51,150)
Acct #	520-9170-802.89-02 (WT1505) – Design	\$	(50,000)
Acct #	520-9180-802.89-03 (SR1105) – Construction	\$	(31,619)
Acct #	520-9170-802.89-03 (WT0901) – Construction	\$	132,769
	Total Expenditure Adjustment	\$	0

Note: If amendment is between expenditure accounts only, net impact must be zero.

Position FTE Change	
Position Title	Adjusted FTE
Total FTE Change	

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Ben Loveday, Utilities/Public Works

 Name, Department

 Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☐ recommended ☐ not-recommended

Explanation if not recommended:
