

# Virginia Association of Counties

Connecting County Governments since 1934

**President**

Sherrin C. Alsop  
King and Queen County

**President-Elect**

Tim A. Reeves  
Wythe County

**First Vice President**

Stephen W. Bowen  
Nottoway County

**Second Vice President**

Jeff C. McKay  
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**Secretary-Treasurer**

Donald L. Hart, Jr.  
Accomack County

**Immediate Past President**

Mary W. Biggs  
Montgomery County

**Executive Director**

Dean A. Lynch, CAE

**General Counsel**

Phyllis A. Errico, Esq., CAE

**TO:** Chairs, County Board of Supervisors  
County Chief Administrative Officers

**FROM:** Dean A. Lynch, CAE  
Executive Director

**RE:** Voting Credentials for the VACo Annual Business Meeting

**DATE:** September 19, 2018

The 2018 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 13, at 9:00 a.m. at the Omni Homestead in Bath County.

Article VI, VACo Bylaws, states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting. However, if a member of the board of supervisors cannot be present for this meeting, the Association's Bylaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, (1) your annual dues must be paid in full and (2) either a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 1, 2018. Alternatively, this information may be submitted to the **Credentials Committee at its meeting on Monday, November 12, at 1:00 p.m. in the Monroe Room** or to the conference registration desk before this meeting.

We look forward to seeing you in November.

1207 E. Main St., Suite 300  
Richmond, Va. 23219-3627

Phone: 804.788.6652  
Fax: 804.788.0083

Email: [mail@vaco.org](mailto:mail@vaco.org)  
Website: [www.vaco.org](http://www.vaco.org)

**VACo 2018 Annual Meeting**

**Voting Credentials Form**

**Form may be returned by mail, fax (804-788-0083) or email [vrussell@vaco.org](mailto:vrussell@vaco.org)**

Voting Delegate:  
(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Alternate Delegate:  
(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Certified by:  
(Clerk of the Board)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

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**VACo 2018 Annual Meeting  
Proxy Statement**

\_\_\_\_\_ County authorizes the following person to cast its vote at the 2018 Annual Meeting of the Virginia Association of Counties on November 13, 2018.

\_\_\_\_\_, a non-elected official of this county.

**-OR-**

\_\_\_\_\_ a supervisor from \_\_\_\_\_ County.

This authorization is:

Uninstructed. The proxy may use his/her discretion to cast \_\_\_\_\_ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how he/she may cast \_\_\_\_\_ County's votes. The issues on which he/she may cast those votes and how he/she should vote are:  
(List issues and instructions on the back of this form)

Certified by: Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

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**TO:** Chairs, County Board of Supervisors  
County Chief Administrative Officers

**FROM:** Dean A. Lynch, CAE  
Executive Director

**RE:** Nominations for VACo leadership

**DATE:** September 19, 2018

During the 2018 VACo Annual Conference, the Nominating Committee will be recommending leadership positions for 2019. The Nominating Committee will meet at 4:00 p.m. in the Appalachian Room on Monday, November 12th during VACo's Annual Conference at the Omni Homestead.

## EXECUTIVE COMMITTEE NOMINATIONS

The Nominations Committee is charged to nominate candidates for the VACo Executive Committee. These positions include President, President-Elect, First Vice President, Second Vice President, and Secretary-Treasurer to be elected at the Annual Business Meeting. Please send your expressions of interest and nominations to the Committee or to VACo's Executive Director at [dlynch@vaco.org](mailto:dlynch@vaco.org).

## REGIONAL DIRECTOR NOMINATIONS

Pursuant to VACo's By-Laws, "regional directors shall be selected at the Annual Meeting by the member counties located within the region which the director will represent."

Regional caucuses will be scheduled during the Annual Meeting to select directors. Incumbent regional directors should chair the caucuses. Reports should be given to VACo's Executive Director by 6:00 p.m. on Monday, November 12th. The attached list shows the regional directors that must be selected.

1207 E. Main St., Suite 300  
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Website: [www.vaco.org](http://www.vaco.org)

Region 1.....John M. Seward (Surry County)  
Region 3.....Frank J. Thornton (Henrico County)  
Region 5.....Ann H. Mallek (Albemarle County)  
Region 6.....Barbara J. Byrd (Clarke County)  
Region 7.....Paul Trampe (Spotsylvania County)  
Region 8.....Maureen Caddigan (Prince William County)  
Region 8.....Daniel G. Storck (Fairfax County)  
Region 8.....Sharon Bulova (Fairfax County)  
Region 8.....Phyllis J. Randall (Loudoun County)  
Region 8.....John Vihstadt (Arlington County)  
Region 11.....Bill Thomasson (Bedford County)  
Region 12.....Adam Kidd (Bland County)

Past Presidents:

Mary Biggs  
Judy Lyttle  
Penelope A. Gross