

TASK ORDER FOR  
SPOTSYLVANIA COUNTY CONTRACT AGREEMENT  
FOR PROFESSIONAL SERVICES  
Contract #14-12-46-01

In accordance with the Spotsylvania County Contract Agreement for Professional Services Contract #14-12-46-01, this Task Order for Architectural and Engineering Design Services for Fire Company & Rescue Station 6 Building Addition is made as of \_\_\_\_\_, 2018 by and between Spotsylvania County, a political subdivision of the Commonwealth of Virginia, ("COUNTY"); and DJG, INC., a Virginia Corporation licensed to do business in the Commonwealth of Virginia ("CONSULTANT").

WITNESSETH:

WHEREAS the COUNTY and the CONSULTANT entered into an agreement made as of November 14, 2014, which was subsequently renewed by Modification #1 dated November 13, 2015, Modification #2 dated November 11, 2016 and Modification #3 dated November 9, 2017 to provide professional architectural and engineering services for Spotsylvania County, and

NOW, THEREFORE, the COUNTY and the CONSULTANT, pursuant to the Agreement, and in consideration of the mutual promises herein contained, and intending to be legally bound, do hereby agree to accept this Task Order and Proposal, dated August 17, 2018 and prepared by CONSULTANT attached hereto, and made a part hereof. This Task Order and Proposal for Fire Company & Rescue Station 6 Building Addition shall not exceed ONE HUNDRED SIXTY-NINE THOUSAND SEVEN HUNDRED THIRTY-SEVEN DOLLARS AND SEVENTY CENTS (\$169,737.70).

Except as provided herein, the AGREEMENT remains unchanged and is in full force and effect. Any conflict which may exist between the terms of this Task Order and the underlying Agreement shall be resolved in favor of the terms in the AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this Task Order and Proposal for Fire Company & Rescue Station 6 Building Addition to be duly executed by their duly authorized officials as of the date first written above.

SPOTSYLVANIA COUNTY, VIRGINIA

DJG, INC.

By: \_\_\_\_\_  
Mark B. Taylor  
County Administrator

By: Del 2 mll 10/11/2018  
Donald F. Booth Jr., AIA      Dated  
President

Approved as to form:

Shelia Sue Weiner 10-15-18  
Senior Assistant COUNTY ATTORNEY      Dated



**County of Spotsylvania  
Fire Company & Rescue Station 6 Building Addition  
Scope of Work**

August 17, 2018

The work includes the design of an approximately 2900 square foot building addition to Fire and Rescue Station 6. The scope of work shall include:

- Attendance for four people at one kickoff meeting held at the project site
- Site visit and field investigation
- 35% submission for owner review and comment
- 65% submission for owner review and comment
- 90% submission for owner review and comment
- Minor site plan submittal to the County concurrent with the 65% owner submittal with subsequent minor site plan resubmittals as required to receive approval
- Attendance at one pre-application meeting with Spotsylvania County planning and engineering
- Submittal to Spotsylvania Codes Compliance with subsequent resubmittals as required to receive approval
- Complete project bid documents including drawings and specifications
- Cost estimate included with all submittals to owner
- Specifications included with 65% and 90% submittals to owner

**Additional Services**

- Geotechnical investigation to determine water table elevation, stormwater infiltration rates, foundation design recommendations, and pavement section recommendations
- Site topographic and boundary survey

**Deliverables:**

- 35% submittal – digital .pdf + 3 hard copies
- 65% submittal – digital .pdf + 3 hard copies
- 90% submittal – digital .pdf + 3 hard copies
- Minor Site Plan submittal – 15 hard copies
- Minor Site Plan resubmittal – 15 hard copies
- Bid Documents – digital .pdf + 3 hard copies

Scope of Work  
Spotsylvania County  
Fire Company & Rescue Station 6 Building Addition  
Page 2 of 2

Exclusions:

- Bid and Construction phase services
- Private utility locator services
- Stormwater Pollution Prevention Plan (SWPPP)
- Major Site Plan submittal (Land Disturbance for this project must remain under 10,000 square feet)
- Perimeter sidewalk design and layout
- Environmental testing and abatement specifications
- Interior finishing design and specification

DJG is grateful for the opportunity to provide the County of Spotsylvania with the above proposal and will provide the services indicated for the sum of: \$169,737.70

FR1801 310-9130-801.89-02

*[Signature]* 9/26/18

*[Signature]* 9/27/18  
Benjamin L. Loveday, P.E.  
Director  
Utilities/Public Works Department  
County of Spotsylvania, Virginia

County of Spotsylvania Company 6 Building Addition- Bid Documents							DJG, Inc. 8/17/2018	
	Field Investigation	Phase			Bid Documents	Rate	Cost	
		Utility Coordination	Site Plan Permitting					
Sr. Principal			8		8	\$ 175.00	\$ 2,800.00	
Principal	4				16	\$ 165.00	\$ -	
Project Manager	8	4	12		120	\$ 140.00	\$ 5,040.00	
Sr. Architect	8				180	\$ 130.00	\$ 16,640.00	
Architect					40	\$ 115.00	\$ 21,620.00	
Interior Designer					40	\$ 95.00	\$ 3,800.00	
Sr. Civil Engineer	8		120		10	\$ 130.00	\$ 17,940.00	
Civil Engineer		8	110		10	\$ 115.00	\$ 14,720.00	
Landscape Architect			20		4	\$ 95.00	\$ 2,280.00	
Sr. Structural Engineer	8				60	\$ 130.00	\$ 8,400.00	
Structural Engineer					40	\$ 115.00	\$ 4,600.00	
Sr. Mechanical Engineer	8	8			40	\$ 130.00	\$ 7,280.00	
Mechanical Engineer	8				160	\$ 115.00	\$ 19,320.00	
Sr. Electrical Engineer	8	2	2		18	\$ 130.00	\$ 3,900.00	
Electrical Engineer	8	8	8		80	\$ 115.00	\$ 11,960.00	
CADD Technician						\$ 90.00	\$ -	
Clerical			22		16	\$ 55.00	\$ 2,090.00	
Subtotal A/E Services	68	30	294		794	\$	\$ 142,830.00	
Reimbursable Services:								
Printing	\$500.00						\$500.00	
Survey	\$7,960.00					x 10%	\$8,756.00	
Geotechnical	\$4,847.00					x 10%	\$5,331.70	
Fire Protection	\$11,200.00					x 10%	\$12,320.00	
SUBTOTAL REIMBURSABLE FEE						\$	\$ 26,907.70	
TOTAL FEE						\$	\$ 169,737.70	

  
 Dan R. O'Connell  
 8-17-18