

## FY19 Budget Amendment Request Form

**Date:** October 4, 2018

**Department:** Sheriff's Office

**Contact person:** Roger L. Harris, Sheriff

**Phone #:** 540-507-7160

**Explanation of need for budget amendment:** The Department of Criminal Justice Services (DCJS) has selected the Virginia State Police (VSP) to oversee the Northern Virginia/District of Columbia (NOVA/DC) Internet Crimes Against Children (ICAC) Task Force. The program requires existing task forces to develop multijurisdictional, multiagency responses to internet crimes against children and provides funding and other support to law enforcement agencies as a means to help them acquire and develop specialized knowledge, personnel, and equipment. VSP received funding through DCJS to provide for reimbursement of expenses associated with investigations and prosecutions of internet crimes against children. The VSP has appropriated a sub-award of \$12,000 to the Spotsylvania County Sheriff's Office. The Sheriff's Office has opted to spend these funds on overtime, associated fringe benefits, and on technological equipment. The grant will provide \$10,110 to cover the cost of overtime and associated fringe benefits of FICA, Medicare and workers' compensation for ICAC investigations. The remaining \$1,890 of this funding will be spent on five iPads and two years' worth of AppleCare protection for the devices, which will be used in ICAC investigations. All expenses associated with this project are specifically and exclusively related to the NOVA/ICAC Task Force's overall mission of combating internet crimes against children. All non-payroll reimbursement requests must be submitted by April 15, 2019, with payroll-related reimbursement requests required by June 10, 2019. There is no local match requirement and no requirement to continue to fund the program after the grant award expires.

Item	Grant Award	Local Match	Total
ICAC Overtime	\$9,216	\$0	\$9,216
FICA	\$571	\$0	\$571
Medicare	\$134	\$0	\$134
Workers' Compensation	\$189	\$0	\$189
I-Pads	\$1,545	\$0	\$1,545
I-Pad Warranties	\$345	\$0	\$345
<b>TOTAL</b>	<b>\$12,000</b>	<b>\$0</b>	<b>\$12,000</b>

**Reminder:** Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
<b>Acct #</b>	110-0000-324.04-13	\$	12,000
	<b>Total Revenue Adjustment</b>	\$	<b>12,000</b>

Expenditure Accounts Adjusted		Amount	
<b>Acct #</b>	110-3160-421.12-01	\$	9,216
<b>Acct #</b>	110-3160-421.21-01	\$	571
<b>Acct #</b>	110-3160-421.21-02	\$	134
<b>Acct #</b>	110-3160-421.27-10	\$	189

*Board of Supervisors Agenda, October 23, 2018 Budget Adjustment and Appropriation for the Acceptance of the FY 2019 Virginia State Police Internet Crimes Against Children Task Force Sub-Award for the Sheriff's Office*

<b>Acct #</b>	110-3160-421.60-10-SH19IC	<b>\$</b>	1,545
<b>Acct #</b>	110-3160-421.33-20-SH19IC	<b>\$</b>	345
	<b>Total Expenditure Adjustment</b>	<b>\$</b>	<b>12,000</b>

Note: If amendment is between expenditure accounts only, net impact must be zero.

Position FTE Change		
Position Title	Existing FTE	Adjusted FTE

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

\_\_\_\_\_  
Name, Department

\_\_\_\_\_  
Name, Department

#### Recommendations

**Budget:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

\_\_\_\_\_

**County Admin:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

\_\_\_\_\_

**Finance Committee:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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