

## FY 19 Budget Amendment Request Form

**Date:** 11/1/18

**Department:** Parks and Recreation

**Contact person:** Kevin Brooks

**Phone #:** 507-7525

**Explanation of need for budget amendment:**

Spotsylvania County receives a Non-Competitive Litter and Recycling grant each year from the State. The County received \$21,435 in funding versus the \$19,262 anticipated and budgeted for in FY 2019. Staff requests appropriation of the additional \$2,173 to supplement existing environmental education programs as well as several new programs. The additional revenue will allow the department to reach larger audiences and provide additional supplemental materials to existing programs in accordance with grant requirements. Such programs and related items will include the spring community clean up day, spring/fall roadside clean up event, nature explorers week long environmental day camp, cops and bobbers fishing event, and school environmental awareness presentations. Such programs provide outreach via resources to help educate not only the student populations but our overall citizenry. These programs encourage good stewardship and a healthy environment for County residents. Pursuant to state guidelines, grant funding must be expended on programs/supplies directly related to litter prevention and recycling education outreach. No local match is required.

**Reminder: Agenda item summary must be attached if BOS approval is required.**

Revenue Accounts Adjusted		Amount	
Acct #	110-0000-324.04-07 - Non-Competitive Litter Grant	\$	2,173
	<b>Total Revenue Adjustment</b>	\$	<b>2,173</b>

Expenditure Accounts Adjusted		Amount	
Acct #	110-4260-431.31-90 (GPNCLG) - Other Professional Services	\$	1,802
Acct #	110-4260-431.52-30 (GPNCLG) - Telephone Services	\$	371
	<b>Total Expenditure Adjustment</b>	\$	<b>2,173</b>

Note: If amendment is between expenditure accounts only, net impact must be zero.

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Kevin Brooks, Parks and Recreation  
\_\_\_\_\_  
Name, Department

\_\_\_\_\_  
Name, Department

### Recommendations

**Budget:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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**County Admin:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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**Finance Committee:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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