

Rappahannock Area Health District
1320 Central Park Blvd, Suite 300
Fredericksburg, VA 22401
Office (540) 899-4797
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Offices in:
Caroline County
City of Fredericksburg
King George County
Spotsylvania County
Stafford County

November 5, 2018

Mr. Mark B. Taylor
County Administrator
County of Spotsylvania
P.O. Box 99
Spotsylvania, VA 22553

Dear Mr. Taylor:

Thank you for your partnership and continued support of the Spotsylvania County Health Department's mission—to promote and protect the health of County residents. Without the County's support, we would not be able to address our community's public health needs.

Attached please find a "Year-end Settlement Statement" for the Spotsylvania County Health Department for State Fiscal Year 2018. We worked diligently to be good stewards of Spotsylvania County's funds. Due to staff turnover, we realized savings at the end of fiscal year 2018 in the amount of \$54,900.16.

We request that Spotsylvania County allow us to carry over these savings (\$54,900.16) to FY19. If Spotsylvania County agrees, we will be able to pull down all available state funds and, in turn, maximize our programs and services.

If this request is approved, please provide written acknowledgement of this by the County no later than January 1, 2019. If this request is denied, a refund in the amount of \$54,900.16 will be issued to Spotsylvania County.

Thank you for considering our request and please contact me by phone (direct number= 540-322-5930) or email at brooke.rossheim@vdh.virginia.gov if you have any questions.

Sincerely,



Brooke Rossheim, MD, MPH
District Health Director

Attachment enclosed

YEAR END SETTLEMENT STATEMENT

003 - RAPPAHANNOCK									
FISCAL YEAR.....	Totals	2018	2018	2018	2018	2018	2018	2018	2018
LOCALITY INFORMATION									
Locality.....		Caroline	King George	Spotsylvania	Stafford	Fredericksburg			
District Cost Code.....		003	003	003	003	003			
Locality FIPS Code.....		033	099	177	179	630			
Local Match Percent.....		39.727%	34.455%	45.000%	45.000%	37.963%			
State Match Percent.....		60.273%	65.545%	55.000%	55.000%	62.037%			
BALANCE BROUGHT FORWARD FROM PRIOR YEAR									
Local Match Funds (02041) Brought Forward.....	\$ -	-	-	-	-	-	-	-	-
100% Local Funds (02020) Brought Forward.....	\$ -	-	-	-	-	-	-	-	-
LOCALITY BUDGET INFORMATION (From 1316F)									
Total Budget.....	\$ 6,031,274.00	803,039.00	782,231.00	1,682,293.00	1,480,015.00	1,283,696.00			
Revenue From Fees (02050).....	\$ 1,093,110.00	126,801.00	109,057.00	328,891.00	322,963.00	205,398.00			
State Share (01000).....	\$ 2,756,559.00	400,834.00	364,759.00	705,833.00	621,115.00	664,018.00			
State Funds Not Matched by Locality.....	\$ -	-	-	-	-	-			
100 % Local Funds (02020).....	\$ 233,640.00	11,207.00	116,672.00	70,069.00	27,752.00	7,940.00			
Local Match.....	\$ 1,947,965.00	264,197.00	191,743.00	577,500.00	508,183.00	406,340.00			
LOCALITY EXPENDITURES (FROM DISTRICT REPORTS)									
Total Expenditures from District Reports.....	\$ 5,548,468.29	718,561.02	665,818.92	1,577,446.02	1,366,029.01	1,220,613.32			
General Fund Expenditures (01000).....	\$ 5,354,256.20	713,821.02	612,648.92	1,477,692.85	1,339,419.96	1,210,673.45			
100% Local Expenditures (02020).....	\$ 194,212.09	4,740.00	53,170.00	99,753.17	26,609.05	9,939.87			
Adjustment to Expenditures.....	\$ -	-	-	-	-	-			
Enter reductions as a negative value. Provide brief explanation to the right under Locality:		Explanation:	Explanation:	Explanation:	Explanation:	Explanation:	Explanation:	Explanation:	Explanation:
LOCALITY REVENUES									
Revenues from Fees (Net of Revenue Refunds) (02050).....	\$ 1,182,804.16	145,371.16	112,544.00	338,771.00	321,699.00	264,419.00			
Local Match Payments Collected (02041).....	\$ 1,947,965.20	264,197.00	191,743.00	577,500.00	508,183.00	406,340.00			
Local 100% funds collected (02020).....	\$ 233,640.00	11,207.00	116,672.00	70,069.00	27,752.00	7,940.00			
Adjustment to Revenue.....	\$ -	-	-	-	-	-			
Enter reductions as a negative value. Provide brief explanation to the right under Locality:		Explanation:	Explanation:	Explanation:	Explanation:	Explanation:	Explanation:	Explanation:	Explanation:
BALANCE BROUGHT FORWARD TO NEXT FISCAL YEAR									
Total Amount Available for Refund to Locality.....	\$ 250,922.87	41,966.70	54,932.09	54,900.16	52,213.78	46,910.14			
Total Payment to Locality (Amt. on Revenue Refund Voucher).....	\$ -	-	-	-	-	-			
Amount to be Carried Forward to Next Fiscal Year.....	\$ 250,922.87	41,966.70	54,932.09	54,900.16	52,213.78	46,910.14			
1. Locality Match (02041) to be Carried Forward.....	\$ 250,922.87	41,966.70	54,932.09	54,900.16	52,213.78	46,910.14			
2. 100% Local Funds (02020) to be Carried Forward.....	\$ -	-	-	-	-	-			
BALANCE NOT ACCOUNTED FOR									
	\$ -	-	-	-	-	-	-	-	-
BALANCE OF STATE FUNDS									
Financial Allocations	\$ 321,577.00	61,081.44	64,966.99	59,826.82	60,508.21	75,193.54			
Total District Expenditures.....	\$ 5,548,468.29	718,561.02	665,818.92	1,577,446.02	1,366,029.01	1,220,613.32			
Local Share Expenditures.....	\$ 2,454,137.32	292,641.16	305,044.94	754,760.60	632,730.98	468,959.64			
State Share Expenditures.....	\$ 3,094,330.97	425,919.86	360,773.98	822,685.42	733,298.03	751,653.68			
Local Share Revenue (Local Funds Budget / Total Budget (less revenue)).....	\$ 523,455.19	59,203.86	51,562.03	162,091.76	149,007.76	101,589.78			
State Share Revenue (State Funds Budget / Total Budget (less revenue)).....	\$ 659,348.97	86,167.30	60,981.97	176,679.24	172,691.24	162,829.22			

YEAR END SETTLEMENT STATEMENT

Final Settlement for FY..... : 2018	
Locality.....	Spotsylvania
Cost Code.....	003
FIPS Code.....	177
Locality Percentage.....	45.000%
A. Total Budget..... \$ 1,682,293.00	
1. Revenues (02050).....	\$ 328,891.00
2. State Share (General Funds - 01000).....	\$ 705,833.00
3. State Funds NOT Matched by Locality.....	\$ 0.00
4. 100% Local Funds (02020).....	\$ 70,069.00
5. Local Share of Co-operative Budget (02041).....	\$ 577,500.00
B. Total Expenditures Assigned to Locality..... \$ 1,577,446.02	
1. General Fund Expenditure (01000).....	\$ 1,477,692.85
2. 100% Local Expenditures.....	\$ 99,753.17
3. Expenditure Adjustments.....	\$ 0.00
C. Revenues Collected Assigned to Locality (Net of Refunds) (02050)..... \$ 338,771.00	
1. Revenues Shared with Locality.....	\$ 338,771.00
2. Revenue Adjustments.....	\$ 0.00
D. Local Commitment Payments Collected..... \$ 647,569.00	
E. Local Match Payments Collected (02041)..... \$ 577,500.00	
F. 100% Local Funds Collected (02020)..... \$ 70,069.00	
G. 100% Local Carry Forward (02020) Amount from Previous Fiscal Year..... \$ 0.00	
H. Expenditure Distribution	
1. Total District Expenditures.....	\$ 1,577,446.02
2. Local Share Expenditures.....	47.847% \$ 754,760.60
3. State Share Expenditures.....	52.153% \$ 822,685.42
L. 1. Local Share Revenue (Local Funds Budget/Total Budget (less revenue)).....	47.847% \$ 162,091.76
2. State Share Revenue Percentage (State Funds Budget/Total Budget (less revenue)).....	52.153% \$ 176,679.24
J. Local Match Carry Forward (02041) Amount from previous Fiscal Year..... \$ 0.00	
K. Total Amount Available for Refund to Locality..... \$ 54,900.16	
1. Amount Available for refund from Match Funds (02041).....	\$ 84,584.33
2. Amount Available for refund from 100% Funds (02020).....	\$ (29,684.17)
L. Amount Owed by Locality..... \$ 0.00	
M. Total Payment to Locality (Amount on Revenue Refund Voucher)..... \$ 0.00	
N. Amount to be Carried Forward to Next Fiscal Year..... \$ 54,900.16	
1. Locality Match (02041) to be Carried Forward.....	\$ 54,900.16
2. 100% Local Funds (02020) to be Carried Forward.....	\$ 0.00
O. Balance of State Funds..... \$ 59,826.82	
This year end settlement, once approved by the Office of Financial Management, will be shared with the local government for permission to retain or transfer balances between funds as shown above under section (N). This permission must be maintained at the health district in writing and available for audit review. If permission is not granted, then a revised year end settlement must be submitted to the Office of Financial Management, along with the corresponding revenue refund voucher. Brooke Rossheim, M.D., MPH Approved by: <u>Brooke Rossheim</u> Date <u>8/31/2018</u> Signature of District Director	