

FY 2019 Budget Amendment Request Form

Date: 12/11/18

Department: Parks and Recreation

Contact person: Kevin Brooks

Phone #: 507-7525

Explanation of need for budget amendment: In August 2018, a Parks and Recreation vehicle (2012 Ford F250) was involved in an accident when a vehicle driven by a citizen failed to stay in its proper lane. The damage to the Parks & Recreation vehicle was determined to be a total loss and the insurance company reimbursed the County \$22,580 for the vehicle. Staff is requesting the approval of the budget adjustment and appropriation to purchase a 2019 Ford F250 at a cost of \$30,496. The additional cost above the insurance reimbursement will be funded from within Parks and Recreation's approved FY 2019 Budget.

Reminder: Agenda item summary must be attached if BOS approval is required.

| Revenue Accounts Adjusted | | Amount | |
|---------------------------|--|--------|---------------|
| Acct # | 110-0000-318.99-20 – Insurance Reimbursement Revenue | \$ | 22,580 |
| | Total Revenue Adjustment | \$ | 22,580 |

| Expenditure Accounts Adjusted | | Amount | |
|-------------------------------|---|--------|---------------|
| Acct # | 110-7110-461.80-05 – Motor Vehicles and Equipment | \$ | 22,580 |
| Acct # | 110-7110-461.80-05 – Motor Vehicles and Equipment | \$ | 7,916 |
| Acct # | 110-7110-461.80-10 – Capital Improvements | | (7,916) |
| | Total Expenditure Adjustment | \$ | 22,580 |

Note: If amendment is between expenditure accounts only, net impact must be zero.

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Kevin Brooks, Parks and Recreation

Name, Department

Name, Department

Recommendations

Budget: X_recommended _____ not-recommended

Explanation if not recommended:

County Admin: __X__ recommended _____ not-recommended

Explanation if not recommended:

Finance Committee: __X__ recommended _____ not-recommended

Explanation if not recommended:
