

## FY 2019 Budget Amendment Request Form

**Date:** January 9, 2019

**Department:** Sheriff's Office

**Contact person:** First Sgt Bryner

**Phone #:**

**Explanation of need for budget amendment:** As the administrative agency for the U.S. Department of Transportation Federal Highway Safety Funds, the Virginia Department of Motor Vehicles (DMV) issued a grant award totaling \$116,050 for the Spotsylvania County Sheriff's Office, which was appropriated to meet strategic highway safety goals related to selective enforcement for alcohol for the federal fiscal year 2018 (October 1, 2017 through September 30, 2018). These funds were utilized to provide overtime hours for selective enforcement for alcohol on primary or secondary roadways. to send several law enforcement personnel to the 2018 Mid-Atlantic DUI Conference, and to purchase portable breath tests and radar units.

As part of the County's annual carry forward process, the remaining grant balance of \$11,390 was carried over into FY 2019. In the last quarter of this grant award period, \$6,329 was utilized. Selective enforcement activities for the grant were partially restricted to days and times coinciding with those periods when these incidents most frequently occurred in the past. The Sheriff's Office is requesting to de-appropriate the remaining \$5,061 in grant funds as the grant award has expired and no additional grant funds can be obligated or expended.

**Reminder:** Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
Acct #	110-0000-333-01-14	\$	(5,061)
	<b>Total Revenue Adjustment</b>	\$	<b>(5,061)</b>

Expenditure Accounts Adjusted		Amount	
Acct #	110-3160-421-12-01 Compensation/Overtime	\$	(3,491)
Acct #	110-3160-421-55-30 SH18AL Travel/Subsistence and Lodging	\$	(1,570)
Acct #		\$	
Acct #		\$	
	<b>Total Expenditure Adjustment</b>	\$	<b>(5,061)</b>

Note: If amendment is between expenditure accounts only, net impact must be zero.

Position FTE Change		
Position Title	Existing FTE	Adjusted FTE

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

\_\_\_\_\_  
Name, Department

\_\_\_\_\_  
Name, Department

### Recommendations

**Budget:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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**County Admin:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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**Finance Committee:** ☒ recommended ☐ not-recommended

**Explanation if not recommended:**

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