



**County of Spotsylvania**  
**Procurement Division**  
8800 Courthouse Road (P.O. Box 215)  
Spotsylvania, VA 22553  
Ph. 540/507-7586 Fax 540/582-6304

# PURCHASE ORDER

**P.O. NUMBER 19111**

P.O. number must appear on all related correspondence, shipping papers, and invoices:

PURSUANT TO  
VIRGINIA CODE §2.2-4343.1,  
SPOTSYLVANIA COUNTY DOES  
NOT DISCRIMINATE AGAINST  
FAITH-BASED ORGANIZATIONS

**To: Truck Enterprises Richmond, Inc.**  
**8900 Burge Ave.**  
**Richmond, VA 23237**

**Ship To: Spotsylvania County Chancellor Landfill**  
**5917 Harrison Road**  
**Fredericksburg, VA 22407**

Attn: Joe Unger

Attn: Michael Gorham

		SHIP VIA	F.O.B. POINT	TERMS
March 19, 2019			Destination	Net 30 Days
QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	EA	2020 Kenworth T800 Conventional Tractor per Truck Enterprises Richmond, Inc. Bid form dated January 3, 2019.  Contract documents consist of: 1. Spotsylvania County Purchase Order #19111 dated March 19, 2019 and Spotsylvania County Purchase Order General Terms & Conditions dated January 19, 2018; 2. Truck Enterprises Richmond, Inc. Bid Form signed and dated January 3, 2019 in response to IFB #19-18-DB; Joe Unger at Truck Enterprises email to Donna Beasley dated January 22, 2019; 3. County of Spotsylvania Virginia Invitation for Bid Road Tractor, IFB #19-18-DB, dated December 7, 2018 and Addendum #1 to Spotsylvania County IFB #19-18-DB for Road Tractor dated December 21, 2018.  Deliver to: Chancellor Landfill 5917 Harrison Road Fredericksburg, VA 22407	\$129,950.00	\$129,950.00
TOTAL				\$129,950.00

If there are any questions concerning this purchase order, please contact Ms. Donna Beasley – Spotsylvania County Procurement Division. Ph. 540/507-7586; Fax: 540/582-6304

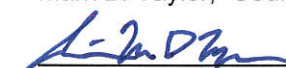
1. Please send one copy of your invoice.
2. In accordance with the prices, terms, delivery method, and specifications, including warranties, pursuant to any IFB and bid documents, or referenced Terms & Conditions delineated above.
3. Delivery constitutes acceptance of all terms and conditions.
4. Please notify us immediately if you are unable to ship as specified.
5. Send all invoices to:  
County of Spotsylvania Utilities Department  
600 Hudgins Road  
Fredericksburg, VA 22408
6. Pursuant to Virginia Code §2.2-4311.1, seller warrants that during the performance of this contract, it will not employ unauthorized alien workers, as defined by the Immigration Reform and Control Act of 1986.

**FOR OFFICIAL USE ONLY**

**Requisitioning Department:** Utilities

**Requisitioner:** Josh Knight

Mark B. Taylor, County Administrator

  
County Attorney

This standard Purchase Order form has been previously APPROVED AS TO FORM by the Office of the Spotsylvania County Attorney for small purchases. Any deviations from the County's customary form must be reviewed and approved by the County Attorney.



## SPOTSYLVANIA COUNTY PURCHASE ORDER GENERAL TERMS AND CONDITIONS

1. All prices unless otherwise specified are F.O.B. Destination with transportation charges prepaid.
2. If shipment is made by freight or express and charges added to invoice, the original bill of lading properly receipted shall accompany invoice. All charges must be prepaid.
3. Deliveries against this order must be free of excise, transportation, or state sales taxes. State sales and use tax certificate of exemption form will be issued upon request.
4. Purchase Order number shall be shown by Contractor on all related invoices, delivery memoranda, bills of lading, packages and/or correspondence.
5. Invoice terms are Net 30 days.
6. The CONTRACTOR providing services to the County under this Purchase Order Agreement represents and warrants to the County that it is:
  - A. Conforming to the provisions of the Civil Rights Act of 1964, as amended, as well as the Virginians With Disabilities Act, the Americans With Disabilities Act and Section 2.2-4311 of the Virginia Public Procurement Act, and where applicable, to the Virginia Fair Employment Contracting Act of 1975, as amended, and the Virginia Human Rights Act, as amended.
  - B. Not employing illegal alien workers or otherwise violating the provisions of the Immigration Reform and Control Act of 1986 and Virginia Code § 2.2-4311.1;
  - C. Complying with federal, state and local laws and regulations applicable to the performance of the goods and services procured, the work performed pursuant to the Agreement shall conform to all professional principles generally accepted as standards of the industry in the Commonwealth, the CONTRACTOR'S work performed shall be free of defects, and any new materials and equipment furnished under this Agreement shall be of good quality and in working condition; and
  - D. In full compliance with the Virginia Conflict of Interest Act.
7. CONTRACTOR'S performing work for the County shall maintain at a minimum, the following insurance coverage, if the work is performed by any type of corporation, partnership, or licensed business. An Automobile liability policy may be under a personal policy for a sole proprietor.

MINIMUM INSURANCE COVERAGES AND LIMITS REQUIRED:

  - A. Worker's Compensation – Statutory requirements and benefits
  - B. Employers Liability - \$100,000
  - C. Commercial General Liability - \$1,000,000 Combined Single Limit Bodily Injury and Property Damage Each Occurrence. These coverages are to include Products/Completed Operations, Personal & Advertising Injury, and Independent Contractor's Liability
  - D. Automobile Liability \$1,000,000.
  - E. Professional Liability, if required, under Professional Services.

The County, Board of Supervisors and employees, shall be named as additional insured on Auto and General liability Policies. The County reserves the right to require the Contractor to provide evidence of required insurance coverage.
8. During the performance of this Agreement, CONTRACTOR agrees that:
  - A. It will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause; and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor that such Contractor is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement; and
  - B. It will include the provisions of the foregoing paragraph in every subcontract or purchase order of over \$10,000.00, so that the provisions will be binding upon each sub-CONTRACTOR or CONTRACTOR.



9. During the performance of this Agreement, the CONTRACTOR agrees to:
  - A. Provide a drug-free workplace for the CONTRACTOR'S employees; and comply with the Federal Drug Free Workplace Act.
  - B. Post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the CONTRACTOR'S workplace and specifying the actions that will be taken against employees for violations of such prohibition;
  - C. State in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR that the CONTRACTOR maintains a drug-free workplace; and
  - D. Include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each SUBCONTRACTOR or CONTRACTOR.
  - E. For the purposes of this section, "drug-free workplace" means any site at which the performance of work is done in connection with this contract awarded to the CONTRACTOR, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.
10. The parties agree that this Agreement is governed by and shall be interpreted in accordance with the laws of the Commonwealth of Virginia, and that proper venue, in the event of litigation concerning this matter, shall be in the Circuit Court of Spotsylvania County, Virginia. The parties agree that any litigation involving this Agreement shall be brought only in such court. In the event of any action brought by either party against the other to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, each party shall pay their own attorney's fees, costs and expenses.
11. Pursuant to Section 2.2-4354 of the Code of Virginia, (1950, as amended), the CONTRACTOR covenants and agrees to:
  - A. Within seven (7) days after receipt of any amounts paid to the CONTRACTOR under the Agreement, (i) pay any subcontractor for its proportionate share of the total payment received from the COUNTY attributable to the work under the Contract performed by such subcontractor, or (ii) notify the COUNTY and the subcontractor, in writing, of its intention to withhold all or part of the subcontractor's payment and the reason therefore;
  - B. Provide its federal employer identification number or social security number, as applicable, before any payment is made to the CONTRACTOR under the Agreement;
  - C. Pay interest at the legal rate or such other rate as may be agreed to in writing by the subcontractor and the CONTRACTOR on all amounts owed by the CONTRACTOR that remain unpaid after seven (7) days following receipt by the CONTRACTOR of payment from the COUNTY for work performed by the subcontractor under the Agreement; and
  - D. Include in its contracts with any and all subcontractors the requirements of 1, 2, and 3 above.
12. CONTRACTOR shall indemnify, defend and hold harmless the COUNTY and its representatives from any and all claims, suits and actions for injury or damage sustained by any person or property from any act or omission by CONTRACTOR and/or its CONTRACTORS or employees, or anyone else for whom CONTRACTOR is or may be responsible. This section shall survive the termination of this Agreement.
13. Spotsylvania County reserves its rights of ownership to all material given to the Contractor by Spotsylvania County and to all background information, documents, and computer software and documentation developed by the Contractor in performing any Contract resulting from this procurement.
14. Spotsylvania County shall have the right to terminate at Spotsylvania County's convenience, with or without cause, any contract resulting from this Purchase Order by specifying the date of termination in a written notice. In this event, the Contractor shall be entitled to just and equitable compensation for any authorized satisfactory work done or any items/materials accepted by Spotsylvania County.
15. CONTRACTOR acknowledges that the Spotsylvania County Procurement Policy is applicable to this Agreement. The Spotsylvania County Procurement Policy governing this Agreement may be accessed at:  
<http://www.spotsylvania.va.us/content/20925/20963/21966/20995/23291/default.aspx>



IFB #19-18-DB Road Tractor

**Attachment B  
Bid Form  
IFB #19-18-DB  
Road Tractor**

In compliance with this Information For Bid, Addenda's and to all the Terms and Conditions imposed therein and hereby incorporated by reference, the authorized undersigned offers and agrees to furnish the goods/services at the price(s) indicated on the Bid Form, in accordance with this Signed Bid Form.

**The signer of this bid form must be an authorized officer of the company.**

Name and Address of Firm:

Truck Enterprises Richmond  
8900 Burge Ave  
Richmond VA Zip Code: 23237  
Date: 1-3-2019  
By: *David Marshall*  
Name: *David Marshall* (Signature In Ink)  
Title: *V/P - CFO* (Please Print)  
E-mail: *dmarshall@truckenterprises.com*  
EIN: 54-0927779

Phone: ( 804 ) 271-6021 Fax: ( 804 ) 275-9463  
If Corporation or LLC, list State of Incorporation or Corporation:  
Contractors License Number:  
Commonwealth of Virginia State Corporation Commission Number: 0139394-1  
(ATTACH A COPY OF YOUR STATE CORPORATION COMMISSION CERTIFICATE AND A LIST OF OFFICERS)

The named party hereby submits a bid in response to this Spotsylvania County IFB to furnish services and materials as described in the Specification and bid form to this IFB. The entire Bid form, including Response Statement, license certifications, and any supplemental materials required to be provided by the bidder pursuant to the terms and conditions of the IFB, constitute the entire bid submission.

The party hereby certifies that such bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion or communication or conference, with any person to fix the bid price or affiant or any bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against Spotsylvania County or any person interested in the proposed contract.

The party submitting the forgoing bid acknowledges the provisions, terms and conditions of this IFB including all attachments and addenda, and agrees to be bound by those provisions, terms and conditions. Further, the party certifies that all information submitted in response to this IFB is correct and true.

Receipt of the following Addenda are acknowledged:

Addendum No. 1, dated Dec, 21, 2018

Addendum No. , dated

(RETURN THIS FORM)



IFB #19-18-DB Road Tractor

**Attachment B  
Bid Form  
IFB #19-18-DB  
Road Tractor**

Furnish and deliver one 2019 or newer model year road tractor as described in the Spotsylvania County Specifications contained in this IFB.

**ROAD TRACTOR**

**Model Year/Make/Manufacturer**

**Total Bid Price**

2020 Kenworth T800

\$ 129,950.00

Delivery time from date of award of Road Tractor

160 Days

Sign here to confirm accuracy of Bid Form and conformity with provisions of the IFB.

Signature: *Ch Mall* VP-CFO Name of Firm: Truck Enterprises Richmond

(Return this Form)



**Attachment B  
Bid Form  
IFB #19-18-DB  
Road Tractor**

**Response Statement**

This Response Form is to be completed by the Bidder to more specifically describe and define the road tractor identified in the IFB specifications. Any deviations from the IFB specifications shall be stated on this form or attached to this form.

**1. Item Description**

**Road Tractor**

**2. Deviations from IFB Specifications**

**NONE**

**Sign here to confirm accuracy of Bid Form and conformity with provisions of IFB.**

**Signature:** Orl McAllister v/p-cfo **Name of Firm:** Truck Enterprises Richmond

**(Return this Form)**

**Attachment B  
Bid Form  
IFB #19-18-DB  
Road Tractor**

A list of 3 References for which the Contractor has provided similar work over the last 5 years similar in Scope to that which is described herein shall be provided with the Bid Package. Spotsylvania County cannot be listed as a reference.

**Please list references below:**

Company Name: IMS  
 Address: 1617 Willis Rd  
Richmond VA 23237  
 Phone Number: 804-743-1155  
 Email Contact: John@Imscorponline.com  
 Project Name: \_\_\_\_\_  
 Location Address: \_\_\_\_\_  
 Additional Information: \_\_\_\_\_

Company Name: Smith Iron & Metal Co  
 Address: 3000 Bells Rd  
Richmond, VA 23234  
 Phone Number: 804-271-1239  
 Email Contact: Smithiron@comcast.com  
 Project Name: \_\_\_\_\_  
 Location Address: \_\_\_\_\_  
 Additional Information: \_\_\_\_\_

Bass Crane Service  
 Company Name: \_\_\_\_\_  
 Address: 1004 Holley Springs Rd  
Richmond, VA 23224  
 Phone Number: 804-233-0113  
 Email Contact: Bruce@Basscrane.com  
 Project Name: \_\_\_\_\_  
 Location Address: \_\_\_\_\_  
 Additional Information: \_\_\_\_\_

Sign here to confirm accuracy of Bid Form and conformity with provisions of IFB.

Signature: [Signature] Name of Firm: Truck Enterprises Richmond

(Return this Form)