

FY 2019 Budget Amendment Request Form

Date: 5/14/19

Department: Finance

Contact person: Bonnie Jewell

Phone #: x7583

Explanation of need for budget amendment: As first reported to the Board via Board Communication in January 2019 and as reported in the mid-year financial report, Fire/Rescue's overtime costs are projected to exceed the approved budget by \$1.5 million. This overrun is attributed to:

- The reassignment last March of existing staff to provide ALS staffing in all stations and to supplement reduced staffing capabilities of Spotsylvania Volunteer Fire Department;
- The provision of County-wide 24/7 ALS and fire coverage with existing staff while the full complement of 21 positions added for the purpose of providing the expanded coverage were/are training in the academy; and
- Continued turnover of staff and significant increases to the staffing difficulties of both Spotsylvania Volunteer Fire Department and Spotsylvania Volunteer Rescue Squad.

A budget adjustment was approved by the Board at the April 9, 2019 Board meeting to budget grant revenue for firefighter/medic costs, freeing \$272,624 in local funding for reallocation to cover a portion of the overtime overrun.

As reported in the mid-year financial report, it is projected that real estate revenue will exceed budgeted projections by \$2.0 million in FY 2019. To cover the balance of the currently projected overtime overrun, Finance staff proposes this budget adjustment which uses the increase in projected real estate revenue to increase the overtime budget and appropriation by \$1,183,951.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
Acct #	110-0000-311.01-01 – Real Estate Tax Revenue	\$	2,000,000
Acct #	110-0000-341.05-01 – Use of Fund Balance	\$	(816,049)
	Total Revenue Adjustment	\$	1,183,951

Expenditure Accounts Adjusted		Amount	
Acct #	110-3210-422.12-01 Fire/Rescue Overtime	\$	1,183,951
	Total Expenditure Adjustment	\$	1,183,951

Note: If amendment is between expenditure accounts only, net impact must be zero.

Position FTE Change		
Position Title	Existing FTE	Adjusted FTE

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Bonnie Jewell, Deputy Director of Finance for Budget
Name, Department

Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☒ recommended ☐ not-recommended

Explanation if not recommended:
