

FY 2020 Budget Amendment Request Form

Date: 6/11/19

Department: Utilities

Contact person: Doug Crooks

Phone #: 540-507-7362

Explanation of need for budget amendment: Funding for asphalt repairs for the composting operations at Livingston Landfill is currently available, but in two different locations. This budget adjustment combines the existing funding and establishes a new project specific to the asphalt repairs.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
Acct #	520-0000-341.06-03 – Transfer from Utilities Operating	\$	95,000
	Total Revenue Adjustment	\$	0

Expenditure Accounts Adjusted		Amount	
Acct #	510-4555-503.80-10 – Capital Improvements	\$	(95,000)
Acct #	510-9190-501.99-52 – Transfer to Utilities Capital Projects	\$	95,000
Acct #	520-9180-802.80-01 (SR1502) – Composting – Equipment Replacement	\$	(33,570)
Acct #	520-9180-802.89-03 (SR1903) – Composting – Asphalt Repairs	\$	128,570
	Total Expenditure Adjustment	\$	95,000

Note: If amendment is between expenditure accounts only, net impact must be zero.

Position FTE Change		
Position Title	Existing FTE	Adjusted FTE

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Ben Loveday, Director of Utilities & Public Works

Name, Department

Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☒ recommended ☐ not-recommended

Explanation if not recommended: