

FY 2019 Budget Amendment Request Form

Date: 5/2/2019

Department: Board of Supervisors

Contact person: Ed Petrovitch, Interim County Administrator

Phone #: x7010

Explanation of need for budget amendment: Transfer funding from the Contingency Account to fund the cost of the County Administrator search in the Board of Supervisor's Budget. The contracted cost is \$23,300, plus the cost of advertising, background checks, and travel costs for interviews. Because the actual cost of advertising and background checks is unknown at this time, we are requesting a transfer of \$30,000 to cover the estimated total cost of the service.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue accounts affected:

Account Number		Amount	
Acct #		\$	
	Total Revenue Adjustment	\$	0

Expenditure accounts affected:

Account Number		Amount	
Acct #	110-9110-491-59-01 – Contingency	\$	(\$30,000)
Acct #	110-1101-401-31-90 - Professional Services	\$	\$30,000
	Total Expenditure Adjustment	\$	0

Note: If amendment is between expenditure accounts only, net impact must be zero.

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Ed Petrovitch, County Administration
Name, Department

Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☒ recommended ☐ not-recommended

Explanation if not recommended: