

FY 2019 Budget Amendment Request Form

Date: 6/12/19

Department: Finance

Contact person: Bonnie Jewell

Phone #: x7583

Explanation of need for budget amendment: The Sheriff's Office received an insurance reimbursement in the amount of \$12,000 for total loss of a patrol motorcycle. Major Wells has requested that this \$12,000 be shifted from the General Fund to the Capital Projects Fund and appropriated towards purchasing a new motorcycle. This budget adjustment shifts the revenue as requested and adds \$12,000 to the Sheriff's Office FY 2019 Vehicle Replacements project.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
Acct #	310-0000-341.06-01 – Transfer from General Fund	\$	12,000
	Total Revenue Adjustment	\$	12,000

Expenditure Accounts Adjusted		Amount	
Acct #	110-3160-421.33-11 – Auto Repairs & Maintenance	\$	(12,000)
Acct #	110-9210-492.99-31 – Transfer to Capital Projects Fund	\$	12,000
Acct #	310-9120-802.80-05 (GP1902) – Replacement Vehicles	\$	12,000
	Total Expenditure Adjustment	\$	12,000

Note: If amendment is between expenditure accounts only, net impact must be zero.

Position FTE Change		
Position Title	Existing FTE	Adjusted FTE

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Bonnie Jewell, Deputy Director of Finance for Budget

Name, Department

Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☒ recommended ☐ not-recommended

Explanation if not recommended:
