

FY 2020 Budget Amendment Request Form

Date: 08/13/19

Department: County Administration

Contact person: Niki Woodard

Phone #: 540-507-7010

Explanation of need for budget amendment: The US Census is encouraging each county and city in the nation to form what is called a Complete Count Committee for the 2020 census. This group is charged with providing local effort to make sure every person is counted. This includes focusing special efforts with populations that are hard to contact, hard to persuade to participate, and hard to interview. All five localities in Planning District 16 are working with the George Washington Regional Commission (GWRC) on a regional Complete Count Committee. The cost of the regional campaign is estimated to be \$10,500 which is being equally divided between each locality at a cost of \$2,100 each.

Reminder: Agenda item summary must be attached if BOS approval is required.

Revenue Accounts Adjusted		Amount	
Acct #		\$	
	Total Revenue Adjustment	\$	

Expenditure Accounts Adjusted		Amount	
Acct #	110-9110-491-5901 Contingency Fund	\$	(2,100)
	110-1210-402-5810 Dues & Memberships		2,100
	Total Expenditure Adjustment	\$	0

Note: If amendment is between expenditure accounts only, net impact must be zero.

Transfer requests must be signed by the requestor(s). In the case of transfers between departments or capital projects, the transfer request must be signed by the director of each affected department, or by the project manager of each affected capital project. A typed signature will be accepted.

Ed Petrovitch, County Administrator

Name, Department

Name, Department

Recommendations

Budget: ☒ recommended ☐ not-recommended

Explanation if not recommended:

County Admin: ☒ recommended ☐ not-recommended

Explanation if not recommended:

Finance Committee: ☐ recommended ☐ not-recommended

Explanation if not recommended: County Admin has approved this budget adjustment and would like to bypass the Finance Committee