

Annette D'Alessandro

From: helpdesk@ojp.usdoj.gov
Sent: Thursday, August 22, 2019 7:40 PM
To: Annette D'Alessandro
Subject: [EXTERNAL]: Re: Application Number 2019-H4503-VA-DJ

Application Number 2019-H4503-VA-DJ was submitted on 22-Aug-2019

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BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program -
Local Solicitation 2019-H4503-VA-DJ



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Submit Application

Your application for the BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation has been successfully submitted. You will no longer be able to edit any information submitted. However, you can log in any time to view the application information.

You will be contacted by the Program Office when your application is processed or any other action is required by you.

**BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program -
Local Solicitation** 2019-H4503-VA-DJ[Application](#)[Correspondence](#)Application: **Application Handbook****Overview**[Overview](#)[Applicant
Information](#)[Project Information](#)[Budget and
Program
Attachments](#)[Assurances and
Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently Asked
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This handbook allows you to complete the application process for applying to the BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

| | | |
|---|---|--|
| *Type of Submission | <input type="radio"/> Application Construction <input checked="" type="radio"/> Application Non-Construction | <input type="radio"/> Preapplication Construction <input type="radio"/> Preapplication Non-Construction |
| *Type of Application | <input type="text" value="If Revision, select appropriate option"/> <input type="text" value="If Other, specify"/> | <input type="text" value="New"/> <input type="text" value="Type of Revision"/> |
| *Is application subject to review by state executive order 12372 process? | <input type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on <input type="text" value=""/> <input type="radio"/> No Program is not covered by E.O. 12372 <input checked="" type="radio"/> N/A Program has not been selected by state for review | |



BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2019-H4503-VA-DJ

[Application](#)[Correspondence](#)Application: [Switch to ...](#)**Application Handbook**[Overview](#)[Applicant Information](#)[Project Information](#)[Budget and Program Attachments](#)[Assurances and Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently Asked Questions](#)[GMS Home](#)[Log Off](#)**Applicant Information**

Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

* - Indicates required field

| | |
|--|---|
| *Is the applicant delinquent on any federal debt? (If Yes is selected, please upload an explanation) | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| *Employer Identification Number (EIN) | 54 - 1660022 |
| *Type of Applicant | County |
| Type of Applicant (Other): | |
| *Organizational Unit | Sheriff's Office |
| *Legal Name (Legal Jurisdiction Name) | Spotsylvania County |
| *Vendor Address 1 | P.O. Box 99 |
| Vendor Address 2 | |
| *Vendor City | Spotsylvania |
| Vendor County/Parish | Spotsylvania |
| *Vendor State | Virginia |
| *Vendor ZIP | 22553 - 1903 Zip+4 Lookup |
| Please provide Point of Contact Information for matters involving this application | |
| *Contact Prefix: | Ms. |
| Contact Prefix (Other): | |
| *Contact First Name: | Annette |
| Contact Middle Initial: | |
| *Contact Last Name: | DAlessandro |
| Contact Suffix: | Select a Suffix |
| Contact Suffix (Other) : | |
| *Contact Title: | Grants Manager |
| *Contact Address Line 1: | P.O. Box 215 |
| Contact Address Line 2: | |
| *Contact City | Spotsylvania |
| Contact County: | Spotsylvania |
| *Contact State: | Virginia |
| *Contact Zip Code: | 22553 - 1903 Zip+4 Lookup |
| *Contact Phone Number: | 540 507 7595 Ext: 361 |
| Contact Fax Number: | 540 582 6304 |
| *Contact E-mail Address: | adalessandro@spotsylvania.va.us Email Help |

Save and Continue



BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2019-H4503-VA-DJ

[Application](#)[Correspondence](#)Application: [Switch to ...](#)**Application Handbook**[Overview](#)[Applicant Information](#)[Project Information](#)[Budget and Program Attachments](#)[Assurances and Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently Asked Questions](#)[GMS Home](#)[Log Off](#)**Project Information**

| | | | |
|--|--------------------|--|-------------|
| *Descriptive Title of Applicant's Project | | | |
| FFY 2019 JAG - Local Solicitation for Firing Range Equipment | | | |
| *Areas Affected by Project | | | |
| Spotsylvania County, Virginia | | | |
| Proposed Project | | | |
| | *Start Date | October ▼ | 01 ▼ 2018 ▼ |
| | *End Date | September ▼ | 30 ▼ 2022 ▼ |
| *Congressional Districts of | | | |
| | Project | Congressional District 01, VA ▲ Congressional District 02, VA Congressional District 03, VA Congressional District 04, VA ▼ | |
| *Estimated Funding | | | |
| Federal | \$ | 28196 | .00 |
| Applicant | \$ | 0 | .00 |
| State | \$ | 0 | .00 |
| Local | \$ | 0 | .00 |
| Other | \$ | 0 | .00 |
| Program Income | \$ | 0 | .00 |
| TOTAL | \$ | 28196 | .00 |

[Save and Continue](#)



BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2019-H4503-VA-DJ

[Application](#)[Correspondence](#)Application: [Switch to ...](#) ▼**Application Handbook**

This page allows you to upload the Budget Detail Worksheet, Financial Management and System of Internal Controls Questionnaire (FCQ) form, Program Narrative, and other Program attachments. Click the attach button to continue.

[Overview](#)[Applicant
Information](#)**FCQ Attachment**[Project Information](#)

In accordance with the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.205, Federal agencies must have in place a framework for evaluating the risks posed by applicants before they receive a Federal award. To facilitate part of this risk evaluation, all applicants are to download, complete, and submit the Financial Management and System of Internal Controls Questionnaire.

[Budget and
Program
Attachments](#)

You can download the current [FCQ form here](#).

[Assurances and
Certifications](#)

FinancialCapability.pdf

[Delete](#)[Review SF 424](#)

Your FCQ form has been successfully attached, but the application has not been submitted to OJP. Please continue with your application.

[Submit Application](#)**Budget and other Program Attachments**[Help/Frequently Asked
Questions](#)

FFY19 JAG Budget Detail Worksheet Final.xlsm

[Delete](#)[GMS Home](#)

FFY19 JAG Abstract and Identifiers Final.docx

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FFY19 JAG Narrative Final.docx

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FFY19 JAG Indirect Cost Rate.docx

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FFY19 JAG Tribal Authorizing Resolution.docx

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FFY19 JAG Disclosure of Lobbying Activities - SIGNED.pdf

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FFY19 JAG Certifications and Assurances by the Chief Executive.docx

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FFY19 JAG Communication with DHS or ICE Revised.pdf

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FFY19 JAG Certified Standard Assurances SIGNED.pdf

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FFY19 JAG Pending Applications.docx

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FFY19 JAG DOJ High Risk Grantee.docx

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FFY19 JAG Research and Evaluation.docx

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FFY19 JAG - SAM Registration.pdf

[Delete](#)

FFY19 JAG SF424 - SIGNED.pdf

[Delete](#)

Click on the Attach Button to upload an attachment

[Attach](#)[Continue](#)

Your file has been successfully attached, but the application has not been submitted to OJP. Please continue with your application.

Please download the latest version of [Adobe Acrobat Reader®](#).



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: Spotsylvania County

Street1: 1000 Boylston

Street2: 1000 Boylston

City: Spotsylvania

State: VIRGINIA

Zip Code: 22581

2. Authorized Representative's Name and Title:

Prefix: MR First Name: Ed Middle Name:

Last Name: Petrovitch Suffix:

Title: County Administrator

3. Phone: (540) 507-7010

4. Fax: (540) 507-7010

5. Email: petrovitch@spotsylvaniava.us

6. Year Established:

7. Employer Identification Number (EIN):

8. DUNS Number:

2000

548001622

81062945

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? ☐ Yes ☒ No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

☐ Yes ☐ No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

☐ Yes ☐ No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

☒ "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

☐ Financial Statement Audit

☐ Defense Contract Agency Audit (DCAA)

☐ Other Audit & Agency (list type of audit):

☐ None (if none, skip to question 13)

11. Most Recent Audit Report Issued: ☒ Within the last 12 months ☐ Within the last 2 years ☐ Over 2 years ago ☐ N/A

Name of Audit Agency/Firm:

Cherry Bekaert LLP

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

☒ Unqualified Opinion ☐ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions ☐ N/A: No audits as described above

Enter the number of findings (if none, enter "0"): 2

Enter the dollar amount of questioned costs (if none, enter "\$0"): \$0

Were material weaknesses noted in the report or opinion?

☐ Yes ☒ No

13. Which of the following best describes the applicant entity's accounting system:

☐ Manual ☐ Automated ☒ Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

☒ Yes ☐ No ☐ Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

☒ Yes ☐ No ☐ Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

☒ Yes ☐ No ☐ Not Sure



| | |
|--|--|
| 17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| PROPERTY STANDARDS AND PROCUREMENT STANDARDS | |
| 20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| TRAVEL POLICY | |
| 24. Does the applicant entity: (a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (b) adhere to the Federal Travel Regulation (FTR)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| SUBRECIPIENT MANAGEMENT AND MONITORING | |
| 25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards |



| | |
|--|--|
| 26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards |
| 27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards |

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

| | |
|--|---|
| 28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.) If "Yes", provide the following: (a) Name(s) of the federal awarding agency: [REDACTED] (b) Date(s) the agency notified the applicant entity of the "high risk" designation: [REDACTED] (c) Contact information for the "high risk" point of contact at the federal agency: Name: [REDACTED] Phone: [REDACTED] Email: [REDACTED] (d) Reason for "high risk" status, as set out by the federal agency: [REDACTED] | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure |
|--|---|

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

| | |
|--|------------------|
| Name: Ed Petrovich | Date: 12/19/2019 |
| Title: <input type="checkbox"/> Executive Director <input type="checkbox"/> Chief Financial Officer <input type="checkbox"/> Chairman <input checked="" type="checkbox"/> Other: County Administrator | |
| Phone: (540) 507-7010 | |

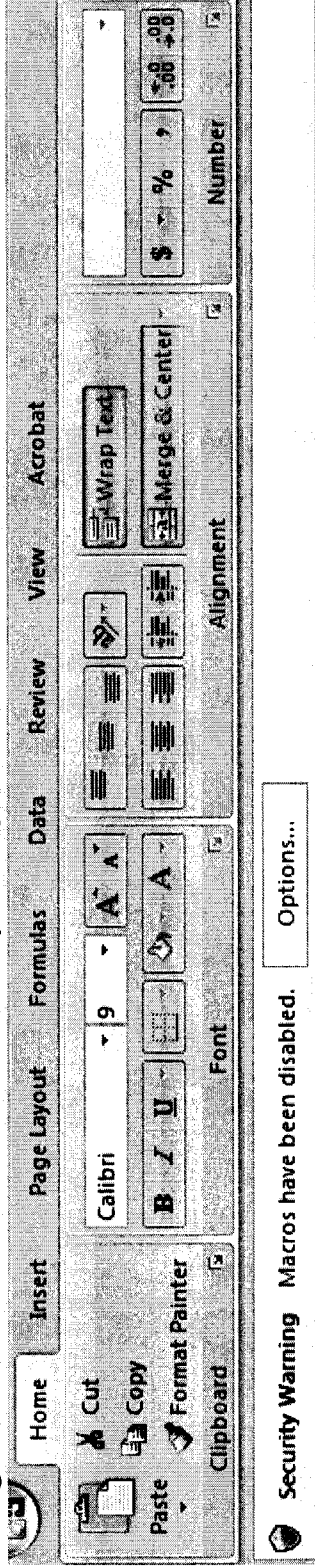
Budget Detail Worksheet

OMB Approval NO.: 1121-0329
Expires 11/30/2020

For a 508 compliant, accessible version of the Budget Detail Worksheet, use the following link:
<https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet/BDW508.pdf>

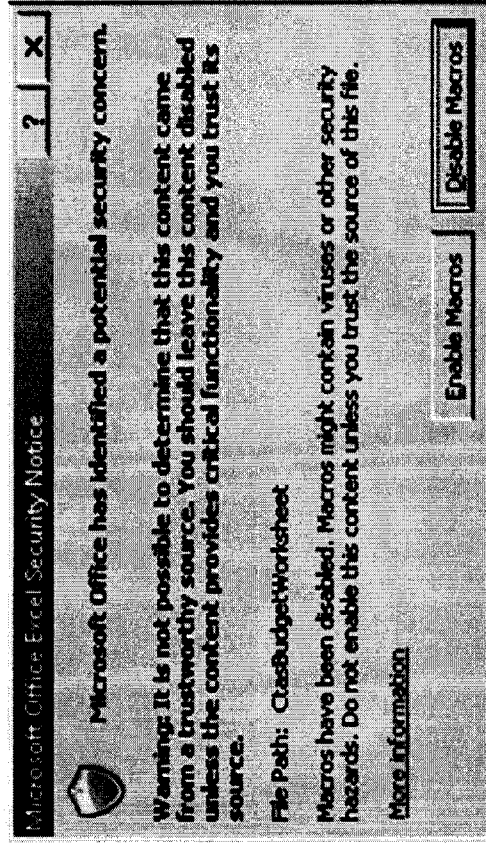
Worksheet Instructions

Note: This document requires macros be enabled to work properly. Please ensure that macros are enabled before entering any data. You may be able to enable macros by choosing the "Enable this content" option from the Security Warning Ribbon above.



If the ribbon is not visible you may have been prompted to enable macros when you opened the document as pictured here. If you elected to disable macros,

*please close the document and reopen it
with macros enabled.*



Purpose:

The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any non-federal (match) amount in the appropriate category, if applicable.

How to use this Workbook:

The workbook includes several different worksheets. The first worksheet (this one) is an instruction sheet; the next worksheet includes the budget detail worksheet and narrative for year 1. There are duplicates of this worksheet for years 2-5 that can be completed as necessary. The last worksheet is a Budget Summary. It compiles all of the relevant budget information into a single location and should be reviewed for correctness before the workbook is uploaded to the GMS application.

Step by Step Usage:

1. Please read and print this instruction page. It can be used as a reference while completing the rest of the document.
2. For each budget category, you can see a sample by viewing the 'Budget Detail Example Sheet'.
3. The 'Definitions' tab explains terms used in the instructions for the various budget categories.
4. **Record Retention:** In accordance with the requirements set forth in 2 CFR Part 200.333, all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
5. The information disclosed in this form is subject to the Freedom of Information Act under U.S.C. 55.2.

Budget Point of Contact Information:

| | | | | | | |
|----------------|--------------|--------------|--------------|----------------|---------------------------------|---|
| Contact Name: | Last: | D'Alessandro | First: | Annette | Middle: | B |
| Contact Phone: | 540-507-7595 | Contact Fax: | 540-582-6304 | Contact Email: | adalessandro@spotsylvania.va.us | |

Budget Sheet Instructions

| Worksheet Index: | |
|--------------------------------------|---|
| Tab | |
| <u>Budget Detail - Year 1</u> | |
| <u>Budget Detail - Year 2</u> | |
| <u>Budget Detail - Year 3</u> | |
| <u>Budget Detail - Year 4</u> | |
| <u>Budget Detail - Year 5</u> | |
| <u>Budget Summary</u> | |
| <u>Example - Budget Detail Sheet</u> | |
| <u>Definitions</u> | |
| Budget Category Descriptions: | |
| <i>Personnel</i> | List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. In the budget narrative, include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. All requested information must be included in the budget detail worksheet and budget narrative. |
| <i>Fringe Benefits</i> | Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in the budget category (A) and only for the percentage of time devoted to the project. All requested information must be included in the budget detail worksheet and budget narrative. |
| <i>Travel</i> | Itemize travel expenses of staff personnel (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate whether applicant's formal written travel policy or the Federal Travel Regulations are followed. Note: Travel expenses for consultants should be included in the "Consultant Travel" data fields under the "Subawards (Subgrants)/Procurement Contracts" category. |
| <i>Equipment</i> | List non-expendable items that are to be purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rent or leased equipment costs should be listed in the "Contracts" data fields under the "Subawards (Subgrants)/Procurement Contracts" category. In the budget narrative, explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. All requested information must be included in the budget detail worksheet and budget narrative. |

Budget Sheet Instructions

| | |
|--|---|
| Supplies | List items by type (office supplies, postage, training materials, copy paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. All requested information must be included in the budget detail worksheet and budget narrative. |
| Construction | Provide a description of the construction project and an estimate of the costs. Minor repairs or renovations may be allowable and should be classified in the "Other" category. OJP does not currently fund construction programs. Consult with the program office before budgeting funds in this category. All requested information must be included in the budget detail worksheet and budget narrative. |
| Subawards (Subgrants), Procurement Contracts, & Consultant Fees | <p>Subawards (see "Subaward" definition at 2 CFR 200.92): Provide a description of the Federal award activities proposed to be carried out by any subrecipient and an estimate of the cost (include the cost per subrecipient, to the extent known prior to application submission). For each subrecipient, enter the subrecipient entity name, if known. Please indicate any subaward information included under budget category G. Subawards (Subgrants)/Procurement Contracts by including the label "(subaward)" with each subaward entry.</p> <p>Procurement contracts (see "Contract" definition at 2 CFR 200.22): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$150,000).</p> <p>Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of the DOJ grant-making component's maximum rate for an 8-hour day (currently \$650) require additional justification and prior approval from the respective DOJ grant-making component. All requested information must be included in the budget detail worksheet and budget narrative.</p> |
| Other Costs | List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent. All requested information must be included in the budget detail worksheet and budget narrative. |

Budget Sheet Instructions

| | |
|----------------|---|
| Indirect Costs | <p>Indirect costs are allowed only if: a) the applicant has a current, federally approved indirect cost rate; or b) the applicant is eligible to use and elects to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f). (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not elect to use the "de minimis" rate.) An applicant with a current, federally approved indirect cost rate must attach a copy of the rate approval, (a fully-executed, negotiated agreement. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories. (Applicant Indian tribal governments, in particular, should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.) Narrative for any indirect costs should clearly state which direct costs the indirect cost agreement is being applied to. All requested information must be included in the budget detail worksheet and budget narrative.</p> <p>In order to use the "de minimis" indirect rate an applicant would need to attach written documentation to the application that advises DOJ of both the applicant's eligibility (to use the "de minimis" rate) and its election. If the applicant elects the de minimis method, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.</p> |
|----------------|---|

Budget Detail - Year 1

| | | | | | | | | | | |
|--|--|--|--|---|------|---|--------------------|------------|--------------------------|-----------------|
| Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N | | | | | | | | | | No |
| A. Personnel | | | | | | | | | | |
| Name <small>List each name, if known.</small> | | Position <small>List each position, if known.</small> | | Computation <small>Show annual salary rate & amount of time devoted to the project for each name/position.</small> | | | | | | |
| | | | | Salary | Rate | Time Worked <small>(# of hours, days, months, years)</small> | Percentage of Time | Total Cost | Non-Federal Contribution | Federal Request |
| | | | | | | | | \$0 | | \$0 |
| | | | | Total(s) | | | | | | |
| | | | | \$0 | | | | | | |
| Narrative | | | | | | | | | | |

N/A

| B. Fringe Benefits | | | | | | |
|---|--|---------------------------------|----------|------------|--------------------------|-----------------|
| Name | | Computation | | | | |
| List each grant-supported position receiving fringe benefits. | | Show the basis for computation. | | | | |
| | | Base | Rate | Total Cost | Non-Federal Contribution | Federal Request |
| | | | | \$0 | | \$0 |
| | | | Total(s) | \$0 | \$0 | \$0 |
| Narrative | | | | | | |
| N/A | | | | | | |

| C. Travel | | | | | | | | | | |
|--|----------------------------------|----------------------|---------------------------|--|----------|------------|------------|------------|--------------------------|-----------------|
| Purpose of Travel | Location | Type of Expense | Basis | Computation | | | | | | |
| Indicate the purpose of each trip or type of trip (training, advisory group meeting) | Indicate the travel destination. | Lodging, Meals, Etc. | Per day, mile, trip, Etc. | Compute the cost of each type of expense X the number of people traveling. | | | | | | |
| | | | | Cost | Quantity | # of Staff | # of Trips | Total Cost | Non-Federal Contribution | Federal Request |
| | | | N/A | | | | | \$0 | | \$0 |
| | | | | Total(s) | | | | | | |
| | | | | \$0 | | | | | | |
| | | | | \$0 | | | | | | |
| | | | | \$0 | | | | | | |
| Narrative | | | | | | | | | | |
| N/A | | | | | | | | | | |

| D. Equipment | | Computation | | | | |
|---|--|---|-------------|------------|--------------------------|-----------------|
| Item | | Compute the cost (e.g., the number of each item to be purchased X the cost per item) | | | | |
| List and describe each item of equipment that will be purchased | | # of Items | Unit Cost | Total Cost | Non-Federal Contribution | Federal Request |
| Wireless Target System for Firearms Training | | 1 | \$58,246.00 | \$58,246 | \$30,050 | \$28,196 |
| | | | | Total(s) | \$58,246 | \$30,050 |
| | | | | | \$28,196 | |
| Narrative | | | | | | |
| | | The Spotsylvania County Sheriff's Office is respectfully requesting to use the FFY 2019 JAG - Local Solicitation amount of \$28,196 towards the purchase of an automated target system for firearms training. The current equipment at the firing range is inadequate to handle the demands of the approximately 240 full and part-time sworn officers that make up the Spotsylvania County Sheriff's Office. The equipment currently at the firing range consists of wooden 2 by 4's. This makes it difficult to find the correct lane from a distance and requires replacement of the 2 x 4's due to weather exposure and excessive use. The Sheriff's Office is in need of a reliable and flexible range target system that can handle tactical, dynamic training on a continual, daily basis. The new automated target system will be inexpensive to maintain while providing for long term usage of between 10-15 years. The new automated target system will enable the instructor to operate the target system from up to 1,000 meters away, creating a safer training environment, and allowing the instructor to focus on the shooters at the firing line. The new automated target system will have automatic target turners that can also be used as static paper target holders. The round steel plate disks will have automatic resets. The new system will have a lateral moving target with multiple operating modes and speeds for steel or paper moving targets to enhance various firearm training scenarios. With the assistance of forklift, the new target system will also be portable. The anticipated cost of this target system, to include the equipment, installation labor, training, and freight, is \$58,246. The Spotsylvania County Sheriff's Office will use the \$28,196 of the FFY 2019 JAG - Local Solicitation award towards this purchase. The remaining \$30,050 for this system will be paid for through a combination of local funds, asset forfeiture/seizure, donations, and any non-federal grants that may be acquired. The purchase of this equipment will be done in accordance with the Spotsylvania County Procurement Policy. | | | | |

| E. Supplies | | Computation | | | | |
|--|--|--|-----------|------------|--------------------------|-----------------|
| Supply Items | | Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item. | | | | |
| Provide a list of the types of items to be purchased with grant funds. | | # of Items | Unit Cost | Total Cost | Non-Federal Contribution | Federal Request |
| | | | | \$0 | | \$0 |
| | | Total(s) | | \$0 | \$0 | \$0 |
| Narrative | | | | | | |
| N/A | | | | | | |

| F. Construction | | | | | | |
|---|--|---|----------|------------|--------------------------|-----------------|
| Purpose <i>Provide the purpose of the construction</i> | Description of Work <i>Describe the construction project(s)</i> | Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i> | | | | |
| | | # of Items | Cost | Total Cost | Non-Federal Contribution | Federal Request |
| | | | | \$0 | | \$0 |
| | | | Total(s) | \$0 | \$0 | \$0 |
| Narrative | | | | | | |
| N/A | | | | | | |

Purpose Area #4

| G. Subawards (Subgrants) | | | | | | | | | |
|--|--|---|--|---|----------------------|--|--------------------------|--------------------------|-----------------|
| Description | | Purpose | | Consultant? | | | | | |
| Provide a description of the activities to be carried out by subrecipients. | | Describe the purpose of the subaward (subgrant) | | Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost. | | | | | |
| | | | | | | Total Cost | Non-Federal Contribution | Federal Request | |
| | | | | | | | | \$0 | |
| | | | | | | | | \$0 | |
| Total(s) \$0 \$0 \$0 | | | | | | | | | |
| Consultant Travel (if necessary) | | | | | | | | | |
| Purpose of Travel | | Location | | Type of Expense | | Computation | | | |
| Indicate the purpose of each trip or type of trip (training, advisory group meeting) | | Indicate the travel destination. | | Hotel, airfare, per diem | | Compute the cost of each type of expense X the number of people traveling. | | | |
| | | | | Cost | Duration or Distance | # of Staff | Total Cost | Non-Federal Contribution | Federal Request |
| | | | | | | | \$0 | | \$0 |
| | | | | | | Total | \$0 | \$0 | \$0 |
| Narrative | | | | | | | | | |
| N/A | | | | | | | | | |
| H. Procurement Contracts | | | | | | | | | |

| Description | Purpose | Consultant? | | | | |
|--|--------------------------------------|---|--|----------------------|------------|-----------------|
| Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000). | Describe the purpose of the contract | Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost. | | | | |
| | | | | | | |
| | | | | | | |
| | | | Total(s) | \$0 | \$0 | \$0 |
| Consultant Travel (if necessary) | | | | | | |
| Purpose of Travel | Location | Type of Expense | Computation | | | |
| Indicate the purpose of each trip or type of trip (training, advisory group meeting) | Indicate the travel destination. | Hotel, airfare, per diem | Compute the cost of each type of expense X the number of people traveling. | | | |
| | | | Cost | Duration or Distance | # of Staff | Federal Request |
| | | | | | | |
| | | | | | | |
| | | | Total | \$0 | \$0 | \$0 |
| Narrative | | | | | | |

N/A

| I. Other Costs | | Computation | | | | | | |
|--|----------|---------------------------------------|------|----------------|------------|--------------------------|-----------------|--|
| Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i> | | <i>Show the basis for computation</i> | | | | | | |
| | Quantity | Basis | Cost | Length of Time | Total Cost | Non-Federal Contribution | Federal Request | |
| | | | | | \$0 | | \$0 | |
| | | Total(s) | | | | \$0 | \$0 | |
| Narrative | | | | | | | | |

N/A

| J. Indirect Costs | | | | | | |
|---|--|--|--------------------|------------|--------------------------|-----------------|
| Description | | Computation | | | | |
| Describe what the approved rate is and how it is applied. | | Compute the indirect costs for those portions of the program which allow such costs. | | | | |
| | | Base | Indirect Cost Rate | Total Cost | Non-Federal Contribution | Federal Request |
| | | | | \$0 | | \$0 |
| | | | Total(s) | \$0 | \$0 | \$0 |
| Narrative | | | | | | |

N/A

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

| Budget Category | Year 1 | | Year 2 (if needed) | | Year 3 (if needed) | | Year 4 (if needed) | | Year 5 (if needed) | | Total(s) |
|--|-----------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|----------|
| | Federal Request | Non-Federal Request | Federal Request | Non-Federal Request | Federal Request | Non-Federal Request | Federal Request | Non-Federal Request | Federal Request | Non-Federal Request | |
| A. Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| B. Fringe Benefits | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| C. Travel | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| D. Equipment | \$28,196 | \$30,050 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$58,246 |
| E. Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| F. Construction | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| G. Subawards (Subgrants) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| H. Procurement Contracts | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| I. Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Direct Costs | \$28,196 | \$30,050 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$58,246 |
| J. Indirect Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Project Costs | \$28,196 | \$30,050 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$58,246 |
| Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N | | | | | | | | | | | |
| | | | | | | | | | | | No |

**Spotsylvania County's Request for
FY 2019 Edward Byrne Memorial Justice Assistance Grant Program
Local Solicitation
Abstract**

Applicant: Spotsylvania County, Virginia

Title: FY 2019 Edward Byrne Memorial Justice Assistance Grant Program –
Local Solicitation for Spotsylvania County, Virginia

Goal: The FY 2019 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation will provide funding to enable the Spotsylvania County Sheriff's Office to purchase an automated target system for firearms training.

Strategy: In order to measure whether or not this goal was achieved by the end of the performance period, the Sheriff's Office will report on:

1. The amount of funding expended on equipment.
2. The type of equipment purchased with FY19 JAG funds.

Project Identifiers: Equipment – General
Firearms
Officer Safety
Training – Use of Force

**Spotsylvania County's Request for
FY 2019 Edward Byrne Memorial Justice Assistance Grant Program
Local Solicitation
Program Narrative**

Description of the Issues

Spotsylvania County is located in Northern Virginia, midway between the Nation's capital of Washington D.C. and the State's capital of Richmond. The County covers over 413 square miles and has a 2018 population estimate of 134,238 according to the U.S. Census Bureau. In the past, the County's growth rate has resulted in the County being included in the rankings of the hundred fastest growing counties in the nation. The County's growth can be attributed to several factors. The County is located along the I-95 interstate corridor with close proximity to businesses, industries, military installations, as well as federal and state governmental offices. Affordable housing, relative to the surrounding areas, has led many individuals and families to migrate to Spotsylvania County. Over half of the County's employed residents commute to work in the Northern Virginia, Washington D.C. or Richmond area. Within its boundaries, the County possesses the scenic beauty of Lake Anna, rural landscape, suburban amenities and a wealth of historical attractions from the Colonial and Civil War eras. These resources also make the County a favorite tourist destination.

The mission of the Spotsylvania County Sheriff's Office, carried out by approximately 240 full and part-time sworn personnel, is to provide efficient, quality law enforcement service to all citizens of Spotsylvania County. This is achieved through a meaningful and sustained public partnership which promotes and ensures a safe environment with a focus on mutual trust, integrity, fairness, and professionalism.

As the County's population has increased over time, so too has the number of crimes that have occurred in Spotsylvania. The latest statistical data compiled by the Uniform Crime Reporting Section of Virginia State Police and published in the *Crime in Virginia 2018* indicates that 4,265 incidents, which could result in multiple charges, occurred within Spotsylvania County for the most recently reported time period. For reporting purposes, Group A Offenses are categorized as: arson, assault, bribery, burglary, counterfeit/forgery, vandalism, drug and/or narcotic offenses, embezzlement, extortion/blackmail, fraud, gambling, homicide, kidnapping/abduction, larceny/theft, motor vehicle theft, pornography, prostitution, robbery, sex offenses, stolen property, and weapon law violations. Of the 5,944 offenses, 763 offenses, or 12.84%, were categorized as Part 1 Violent or Property Crimes. Part 1 Violent Crimes consist of murder/non-negligent manslaughter, aggravated assault, rape, and robbery. Part 1 Property Crimes consist of arson, burglary, larceny, motor vehicle theft, and robbery. Of the 1,510 Group A Adult and Juvenile Arrests, 200 arrests, or 13.25%, were arrested for Part 1 Violent or Property Crimes.

Each of these reported incidents means an interaction between the public and law enforcement. The issue of law enforcement safety is an important priority for Spotsylvania County and the Sheriff. As noted in the *Edward Byrne Memorial Justice Assistance Program Fiscal Year 2019 Local Solicitation*, Officer Safety and Wellness is also an area of emphasis for BJA and DOJ. According to the *2018 Preliminary End-of-Year Law Enforcement Fatalities Report*, released by

the National Law Enforcement Officers Memorial Fund, there were 144 law enforcement line-of-duty deaths nationwide with 52, or 36.11%, related to firearms. This was the leading cause of death for law enforcement personnel. Additionally, the 2017 data from the *FBI's Law Enforcement Officers Killed and Assaulted* shows a continued increase in assaults against law enforcement personnel.

In 2018, the Spotsylvania County Sheriff's Office had a justified officer involved shooting and there were 21 assaults on law enforcement personnel. As stated in the *Edward Byrne Memorial Justice Assistance Program Fiscal Year 2019 Local Solicitation*, "It is important for law enforcement to have the tactical skills necessary, and also to be physically and mentally well, to perform, survive, and be resilient in the face of the demanding duties of the profession." The FY 2019 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation, supplemented with local funding, will provide additional resources to enable the Spotsylvania County Sheriff to purchase an automated target system for firearms training. This equipment will assist in improving the tactical skills of law enforcement personnel.

Project Design and Implementation

The Spotsylvania County Sheriff's Office is respectfully requesting to use the FFY 2019 JAG - Local Solicitation amount of \$28,196 towards the purchase of an automated electronic target system for firearms training. The Spotsylvania Sheriff's Office firing range is currently located at a landfill. The current equipment at the firing range is inadequate to handle the demands of the approximately 240 full and part-time sworn officers that make up the Spotsylvania County Sheriff's Office. The equipment currently at the firing range consists of wooden 2 by 4's. This makes it difficult to find the correct lane from a distance and requires replacement of the 2 x 4's due to weather exposure. The Sheriff's Office is in need of a reliable and flexible range target system that can handle tactical, dynamic training on a continual, daily basis. The new wireless target system will be inexpensive to maintain while providing for long term usage of between 10-15 years.

The new target system will have automated target turners that can also be used as static paper target holders. The round steel plate disks will have automated resets. The new system will have a lateral moving target with multiple operating modes and speeds for steel or paper moving targets to enhance various firearm training scenarios. The new automated target system will enable the instructor to operate the target system from up to 1,000 meters away, creating a safer training environment, and allowing the instructor to focus on the shooters at the firing line. The automated target system is an essential piece of equipment that is desperately needed by the Sheriff's Office as the Sheriff's Office will be replacing their entire weapon system within the next six months. The new firearm will have a pistol size and grip fit best suited to the shooter. The new firearm will also have less recoil. In order to become acclimated to the new features and handling of their newly issued firearms, it will be essential that all sworn personnel utilize the firing range and automated target system for qualifications, training, and practice.

With the assistance of a forklift, the new automated target system will also be portable. The anticipated cost of the automated target system, to include the equipment, installation labor, training, and freight, is \$58,246. The Spotsylvania County Sheriff's Office will use the \$28,196

of the FFY 2019 JAG - Local Solicitation award towards this purchase. The remaining \$30,050 for this system will be paid for through a combination of local funds, asset forfeiture/seizure, donations, and/or any non-federal grants that may be acquired. The purchase of this equipment will be done in accordance with the Spotsylvania County Procurement Policy. It is anticipated that the project can be completed in approximately six months once the grant award notification is received.

Capabilities and Competencies

The Spotsylvania County Grants Division, established in 2004, has extensive experience in managing federal, state, corporate and foundation grants. The Grants Division is responsible for assisting County Departments, Constitutional Officers, and some local non-profits in locating, acquiring, and managing grant funds in compliance with the grant award terms and conditions, and assisting in all internal and external audits. All financial grant reports and reimbursement requests for Spotsylvania County are reviewed by the Grants Division to ensure that obligations and expenditures are authorized, allowable, and reasonable; supporting documentation is available to substantiate the costs; reports are submitted in a timely manner; grant funds are tracked efficiently and accurately; and issues or financial questions related to grants are resolved in a timely manner. The current Grants Manager has over nineteen years of experience working with various institutions to include international, federal, state, and local agencies, as well as corporations, universities, foundations, and non-profits in the application, negotiation, and administration of over \$53,500,000 in grants and sub-awards.

The Grants Division will collaborate with the Spotsylvania County Sheriff's Office Administrative Services Division in the management of these grant funds. The Administrative Services Division has experience in managing grant funds to include federal, state, and private funds. The Captain of the Administrative Services Division has five years of experience managing grants and will be responsible for the programmatic aspects of the proposed project. Proposed activities and performance data measures required under the FY 2019 Justice Assistance Grant Program – Local Solicitation are similar to data provided for past grant awards received through the Department of Justice. The Administrative Services Division will support the collection of information needed for progress and financial reports, ensure grant requirements are met in a timely manner, and guarantee that grant funds are expended according to the terms and conditions of the grant award and in compliance with the County's policies. Administrative Services Division will communicate and collaborate with pertinent grant personnel as well as track grant obligations and expenditures.

The Sheriff's General Orders on firearms training and the firing range were originally adopted on May 01, 2005 and are reviewed regularly and can be modified as needed to address any issues that may arise or for further clarification. The last review was conducted on January 24, 2019.

The Spotsylvania County Sheriff's Office utilizes local media, social media, and its website to engage and inform the public, victim, privacy, and civil liberty advocacy groups. Regularly scheduled "Coffee with the Sheriff" meetings also provide citizens with an opportunity to speak personally with the Sheriff and members of the Command Staff about issues. These efforts are further enhanced by partnerships with the faith based community, schools, and a Citizens

Advisory Council as well as the Volunteers in Police Services program, and the local Rappahannock Regional Criminal Justice Academy. By utilizing federal funding provided through the FY 2019 Edward Byrne Memorial Justice Assistance Grant Program - Local Solicitation, the Spotsylvania County Sheriff's Office will continue to advance its mission of providing efficient, quality law enforcement services to all citizens of Spotsylvania County. This is achieved through a meaningful and sustained public partnership which promotes and ensures a safe environment with a focus on mutual trust, integrity, fairness, and professionalism.

Plan for Collecting the Data Required for Performance Measures

To assist in fulfilling the responsibilities of the Government Performance and Results Act of 1993 (GRPA), Public Law 103-62, and the GRPA Modernization Act of 2010, Public Law 111-352, the Spotsylvania County Sheriff's Office will provide quantitative and qualitative performance measures for this federal funding. It is anticipated that the Sheriff's Office will report on accountability measures related to law enforcement purchases as well as on program activities. The Sheriff's Office will work collaboratively with the Spotsylvania County Finance Department to obtain and submit the required performance metrics through the Bureau of Justice Assistance's Performance Measurement Tool website.

The Administrative Services Division will ensure performance measure data is collected and discussed each quarter. The performance measurement data that will be collected includes:

- Number of sworn personnel using the wireless target system during the reporting period, and
- Amount of FY19 Justice Assistance Grant funds used to purchase the wireless target system.

Many of the data elements that are required to be reported on for this grant opportunity are already items that are collected and reported on by the Spotsylvania County Sheriff's Office for previous Edward Byrne Memorial Justice Assistance Grants that have been awarded. The agency does not foresee any difficulties in collecting and reporting on the required data. Once the data is collected by the Administrative Services Division, the Captain of the Division will evaluate the data and consult with the Sheriff and other Command Staff members to determine if any internal improvements need to be made. This evaluation will incorporate both processes and impacts. Data collected will be included in the Spotsylvania County Sheriff's Office quarterly progress reports.

**Spotsylvania County's Request for
FY 2019 Edward Byrne Memorial Justice Assistance Grant Program
Local Solicitation
Indirect Cost Rate Agreement**

Spotsylvania County will utilize all funding from the FY19 Edward Byrne Memorial Justice Assistance Grant – Local Solicitation for direct costs.

**Spotsylvania County's Request for
FY 2019 Edward Byrne Memorial Justice Assistance Grant Program
Local Solicitation
Tribal Authorizing Resolution**

The Tribal Authorizing Resolution section does not apply for Spotsylvania County's request for the FY 2019 Edward Byrne Memorial Justice Assistance Grant Program Local Solicitation.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

| | | | | | |
|---|--|--|---|---|--|
| 1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance | | 2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award | | 3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____ | |
| 4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Spotsylvania County P.O. Box 99 Spotsylvania, VA 22553 Congressional District, if known: VA001 | | | 5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known: _____ | | |
| 6. Federal Department/Agency: U.S. Department of Justice Office of Justice Programs Bureau of Justice Assistance | | | 7. Federal Program Name/Description: CFDA Number, if applicable: 16.738 | | |
| 8. Federal Action Number, if known: | | | 9. Award Amount, if known: \$ 28,196.00 | | |
| 10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A | | | b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): N/A | | |
| 11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. | | | Signature: <u>Ed Petrovitch</u> Print Name: <u>Ed Petrovitch</u> Title: <u>County Administrator</u> Telephone No.: <u>(540) 507-7010</u> Date: _____ | | |
| Federal Use Only: | | | | | Authorized for Local Reproduction Standard Form LLL (Rev. 7-97) |

Ed Petrovitch

ED PETROVITCH
COUNTY ADMINISTRATOR

8/20/19

DATE

**Spotsylvania County's Request for
FY 2019 Edward Byrne Memorial Justice Assistance Grant Program
Local Solicitation**

Certifications and Assurances by the Chief Executive of the Applicant Government

At this time, the Chief Executive of Spotsylvania County cannot execute the required certification and assurances form. A Public Notice of Grant Application Submission will be posted in *The Free Lance Star*. *The Free Lance Star* is the local newspaper that is widely circulated within the County. Spotsylvania County's normal procedure for public notification is to place a "Public Notice" in *The Free Lance Star*. The advertisement is required to be published once a week for two successive weeks. The second publication must not occur prior than one calendar week after the first publication. The Public Notice provides a description of the grant opportunity and application in addition to contact information. Contact information, including mailing address, phone number and e-mail, is provided to allow citizens and neighborhood or community organizations to provide comment. The ads will be placed in *The Free Lance Star* in August and September and will provide a thirty day public comment period. The Public Notice will be posted on the Public Notice Bulletin Boards surrounding the County Offices and Public Safety Building. Public comments will also be accepted at the September 10, 2019 Board of Supervisors meeting. The complete grant application will be sent out to all Board of Supervisors via email by August 30, 2019 for the governing body review.

The application is being submitted with the understanding that the subsequent grant award will include a special condition requiring the signed Certification and Assurances by the Chief Executive of the Applicant Government.

**Spotsylvania County's Request for
FY 2019 Edward Byrne Memorial Justice Assistance Grant Program
Local Solicitation
Information Regarding Communication with the Department of Homeland Security
(DHS) and/or Immigration and Customs Enforcement (ICE)**

The Spotsylvania County Sheriff, a Constitutional Officer, has advised that there are no local laws or policies in place related to whether, when, or how employees may communicate with DHS or ICE. Spotsylvania County is bound by laws established by the Commonwealth of Virginia and the federal government. Please see attached for additional information.

SPOTSYLVANIA COUNTY SHERIFF'S OFFICE



Office of the Sheriff
Sheriff Roger L. Harris
Post Office Box 124
Spotsylvania, Virginia 22553
Phone: 540-582-7115 • Fax: 540-582-9448

August 19, 2019

RE: Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)

To whom it may concern:

The Spotsylvania County Sheriff's Office does not have any laws or policies related to whether, when, or how employees may communicate with the Department of Homeland Security and/or Immigration and Customs Enforcement. Our jurisdiction is subject to the laws of the Commonwealth of Virginia and those passed by the federal government. Currently the Commonwealth does have specific laws related to communications with DHS and/or ICE, our practice is to cooperate with and honor detainers placed by ICE.

The Rappahannock Regional Jail does not have written policies pertaining to cooperation with Immigration and Customs Enforcement. However, their practice is to cooperate with and honor detainers placed by ICE. An office is provided within the jail that ICE Agents use. There are currently two agents who are in the jail several times a week to review arrests of illegals. If no agent is present, then intake staff do communicate with ICE to report arrests of illegals.

Respectfully,

Roger Harris, Sheriff

SPOTSYLVANIA COUNTY SHERIFF'S OFFICE



Office of the Sheriff
Sheriff Roger L. Harris
Post Office Box 124
Spotsylvania, Virginia 22553
Phone: 540-582-7115 • Fax: 540-582-9448

**Statement of the Spotsylvania County Sheriff's Office
Regarding HB 570/SB 493 (Arrest and Detention of Illegal Aliens)
June 28, 2004
Re-adopted January 1, 2012**

The Spotsylvania County Sheriff's Office fully recognizes the concerns that members of our community may have with a new law (HB 570/SB 493). The law allows for local police to detain certain criminals for immigration purposes. This law applies only to illegal aliens with prior felony convictions who have previously been deported, and have illegally returned to this country, and are now suspected of committing additional crimes. This law allows for the detention of these individuals for up to 72 hours while awaiting transfer to federal custody.

The Spotsylvania County Sheriff's Office will not use this provision to target undocumented immigrants or to seek out the immigration status of people in Spotsylvania County. Consistent with the existing practices, policies and values of the Spotsylvania County Sheriff's Office, this law will only be used on those rare occasions where the detention of said convicted felon is reasonable to maintain the safety of the community.

In keeping with our policy, deputies in Spotsylvania will not attempt to identify a suspect's immigration status unless it is critical to identifying, locating, or apprehending a suspect.

We want to encourage members of our immigrant communities to work with police – to report crime, to express concerns, and to share information. We will not compromise the trust we have with our immigrant neighbors by misusing a law that applies in very few, but serious, situations -- a law designed to protect us all from serious criminal offenders.

People should know:

- If you are not a convicted felon, the law does not apply to you.
- If you are not engaging in criminal activity, the law does not apply to you.
- If you have never been deported or left the U.S. after a conviction, the law does not apply to you.
- If you are a resident alien, the law does not apply to you.

This is the summary of the HB570 from the State Code.

Arrest and detention; illegal aliens. Provides that all law-enforcement officers have the authority to enforce immigration laws and that a law-enforcement officer may, in the course of acting upon reasonable suspicion that an individual has committed or is committing a crime, arrest the individual without a warrant upon receiving confirmation from the Bureau of Immigration and Customs Enforcement that the individual is an illegal alien, and has previously been convicted of a felony in the United States and deported or left the United States after such conviction. A magistrate may issue a warrant and the person may be detained for not more than 72 hours or until taken into custody, whichever occurs first. The bill creates a presumption that an individual shall not be admitted to bail if he is detained pursuant to this provision. This bill is identical to SB 493.

Code of Virginia
Title 19.2. Criminal Procedure
Chapter 7. Arrest

§ 19.2-81.6. Authority of law-enforcement officers to arrest illegal aliens.

All law-enforcement officers enumerated in § 19.2-81 shall have the authority to enforce immigration laws of the United States, pursuant to the provisions of this section. Any law-enforcement officer enumerated in § 19.2-81 may, in the course of acting upon reasonable suspicion that an individual has committed or is committing a crime, arrest the individual without a warrant upon receiving confirmation from the Bureau of Immigration and Customs Enforcement of the United States Department of Homeland Security that the individual (i) is an alien illegally present in the United States, and (ii) has previously been convicted of a felony in the United States and deported or left the United States after such conviction. Upon receiving such confirmation, the officer shall take the individual forthwith before a magistrate or other issuing authority and proceed pursuant to § 19.2-82.

2004, cc. 360, 412.

Code of Virginia
Title 19.2. Criminal Procedure
Chapter 7. Arrest

§ 19.2-83.2. Jail officer to ascertain citizenship of inmate.

Whenever any person is taken into custody at any jail, the sheriff or other officer in charge of such facility shall inquire as to whether the person (i) was born in a country other than the United States, and (ii) is a citizen of a country other than the United States. The sheriff or other officer in charge of such facility shall make an immigration alien query to the Law Enforcement Support Center of the United States Immigration and Customs Enforcement for any person who (i) was born in a country other than the United States, and (ii) is a citizen of a country other than the United States, or for whom the answer to (i) or (ii) is unknown. The sheriff or other officer in charge shall communicate the results of any immigration alien query to the Local Inmate Data System of the State Compensation Board. The State Compensation Board shall communicate, on a monthly basis, the results of any immigration alien query that results in a confirmation that the person is illegally present in the United States to the Central Criminal Records Exchange of the Department of State Police in a format approved by the Exchange. The information received by the Central Criminal Records Exchange concerning the person's immigration status shall be recorded in the person's criminal history record.

2008, cc. 180, 415.

Code of Virginia
Title 53.1. Prisons and Other Methods of Correction
Chapter 10. Commitment of Aliens

§ 53.1-218. Duty of officer in charge to inquire as to citizenship; notice to federal immigration officer of commitment of alien.

Whenever any person is committed to a correctional facility the director, sheriff or other officer in charge of such facility shall inquire as to whether the person (i) was born in a country other than the United States, and (ii) is a citizen of a country other than the United States. The director, sheriff or other officer in charge of such facility shall make an immigration alien query to the Law Enforcement Support Center of the United States Immigration and Customs Enforcement for any person who (i) was born in a country other than the United States, and (ii) is a citizen of a country other than the United States, or for whom the answer to (i) or (ii) is unknown. ¹

In the case of a jail, the sheriff, or other officer in charge of such facility shall communicate the results of any immigration alien query that confirm that the person is illegally present in the United States to the Local Inmate Data System of the State Compensation Board. The State Compensation Board shall communicate, on a monthly basis, the results of any immigration alien query that results in a confirmation that the person is illegally present in the United States to the Central Criminal Records Exchange of the Department of State Police in a format approved by the Exchange.

In the case of a correctional facility of the Department of Corrections, the director or other officer in charge of such facility shall communicate the results of any immigration alien query that results in a confirmation that the person is illegally present in the United States to the Central Criminal Records Exchange of the Department of State Police in a format approved by the Exchange.

The information received by the Central Criminal Records Exchange concerning the person's immigration status shall be recorded in the person's criminal history record.

However, notification need not be made to the Central Criminal Records Exchange if it is apparent that a report on alien status has previously been made to the Exchange pursuant to § 19.2-83.2 or 19.2-294.2.

Code 1950, §§ 53-313, 53-314; 1970, c. 648; 1982, c. 636; 1985, c. 247; 1994, c. 579; 2008, cc. 180, 415; 2014, c. 641.

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OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019



U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
 - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
 - a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
 - c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
 - d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.
- (5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).
- (6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).
- (7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.
- (8) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
- (9) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

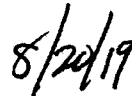
(10) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Accept



ED PETROVITCH
COUNTY ADMINISTRATOR



DATE

**Spotsylvania County's Request for
FY 2019 Edward Byrne Memorial Justice Assistance Grant Program
Local Solicitation
Applicant Disclosure of Pending Applications**

Spotsylvania County does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last twelve months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover identical cost items outlined in the budget submitted as part of this application.

**Spotsylvania County's Request for
FY 2019 Edward Byrne Memorial Justice Assistance Grant Program
Local Solicitation
DOJ High Risk Grantee**

Spotsylvania County has not been advised by the Department of Justice, or any other federal agency, that it has been designated as a high risk grantee.

**Spotsylvania County's Request for
FY 2019 Edward Byrne Memorial Justice Assistance Grant Program
Local Solicitation
Research and Evaluation Independence and Integrity**

Spotsylvania County does not intend to conduct any research or evaluation activities under the project being proposed for this solicitation.



A NEW WAY TO SIGN IN - If you already have a SAM account, use your **SAM email** for login.gov.

[Login.gov](#)

[Login.gov FAQs](#)

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 09/14/2019, from 8:00 AM to 1:00 PM (EPT).

ALERT: Due to increased volume and additional security requirements, a high number of entity registrations are pending CAGE review. Processing time currently exceeds the normal window of ten business days. Some users may experience processing delays of up to four weeks. Respond promptly if you are contacted by a CAGE Technician for additional information. Contact the [CAGE Help Desk](#) with urgent questions about a registration pending CAGE review.

Entity Dashboard

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- ▶ [Entity Registration](#)
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 - ▶ [Active Exclusions](#)
 - ▶ [Inactive Exclusions](#)
 - ▶ [Excluded Family Members](#)

[RETURN TO SEARCH](#)

SPOTSYLVANIA, COUNTY OF
 DUNS: 15-00000000000000000000
 CAGE: 00000000000000000000
 Business Type: US Local Government
 Registration Status: Active
 Activation Date: 11/20/2018
 Expiration Date: 11/20/2019

Entity Overview

Entity Registration Summary

Name: SPOTSYLVANIA, COUNTY OF
Business Type: US Local Government
Last Updated By: Larry Pritchett
Registration Status: Active
Activation Date: 11/20/2018
Expiration Date: 11/20/2019

Exclusion Summary

Active Exclusion Records? No



U.S. GOVERNMENT
 GSA

SPOTSYLVANIA, COUNTY OF
 DUNS: 15-00000000000000000000
 CAGE: 00000000000000000000
 Business Type: US Local Government
 Registration Status: Active
 Activation Date: 11/20/2018
 Expiration Date: 11/20/2019



BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation
Local Solicitation


[Application](#)
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Application: Switch to ...


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| | | | |
|---|----------|--|-------------------------------------|
| APPLICATION FOR FEDERAL ASSISTANCE | | 2. DATE SUBMITTED | Applicant Identifier |
| 1. TYPE OF SUBMISSION | | 3. DATE RECEIVED BY STATE | State Application Identifier |
| Application Non-Construction | | 4. DATE RECEIVED BY FEDERAL AGENCY | Federal Identifier |
| 5. APPLICANT INFORMATION | | | |
| Legal Name | | Organizational Unit | |
| Spotsylvania County | | Sheriff's Office | |
| Address | | Name and telephone number of the person to be contacted on matters involving this application | |
| P.O. Box 99 Spotsylvania, Virginia 22553-1903 | | DAlessandro, Annette (540) 507-7595 | |
| 6. EMPLOYER IDENTIFICATION NUMBER (EIN) | | 7. TYPE OF APPLICANT | |
| 54-1660022 | | County | |
| 8. TYPE OF APPLICATION | | 9. NAME OF FEDERAL AGENCY | |
| New | | Bureau of Justice Assistance | |
| 10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE | | 11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT | |
| NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance TITLE: Grant Program | | FFY 2019 JAG - Local Solicitation for Firing Range Equipment | |
| 12. AREAS AFFECTED BY PROJECT | | | |
| Spotsylvania County, Virginia | | | |
| 13. PROPOSED PROJECT | | 14. CONGRESSIONAL DISTRICTS OF | |
| Start Date: October 01, 2018 End Date: September 30, 2022 | | a. Applicant b. Project VA01 VA07 | |
| 15. ESTIMATED FUNDING | | 16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? | |
| Federal | \$28,196 | Program has not been selected by state for review | |
| Applicant | \$0 | | |
| State | \$0 | | |
| Local | \$0 | | |
| Other | \$0 | | |
| Program Income | \$0 | 17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? | |
| TOTAL | \$28,196 | N | |
| 18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED. | | | |

[Continue](#)

Ed Petrovitch
ED PETROVITCH
COUNTY ADMINISTRATOR

8/20/19
DATE

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OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(9) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(10) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Accept

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U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and
- (c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction", as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

- (a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction;
- (c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
- (d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

- (1) The dangers of drug abuse in the workplace;**
- (2) The Applicant's policy of maintaining a drug-free workplace;**
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and**
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;**

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Accept



BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2019-H4503-VA-DJ

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To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

* - Indicates required field

| | |
|--|--|
| *Prefix: | Mr. ▼ |
| Prefix (Other): | |
| *First Name: | Ed |
| Middle Initial: | |
| *Last Name: | Petrovitch |
| Suffix | Suffix: ▼ |
| Suffix (Other): | |
| *Title: | County Administrator |
| *Address Line 1: | 9104 Courthouse Road |
| Address Line 2: | P.O. Box 99 |
| *City: | Spotsylvania |
| County: | Spotsylvania |
| *State: | Virginia ▼ |
| *Zip Code: | 22553 -1903 Zip+4 Lookup |
| *Phone: | 540 -507 -7010 Ext : |
| Fax: | 540 -507 -7019 |
| *E-mail: | epetrovitch@spotsylvania.va Email Help |
| <p>* <input checked="" type="checkbox"/> I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.</p> | |

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Local Solicitation** 2019-H4503-VA-DJ

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| | | | |
|---|----------|--|-------------------------------------|
| APPLICATION FOR FEDERAL ASSISTANCE | | 2. DATE SUBMITTED | Applicant Identifier |
| 1. TYPE OF SUBMISSION Application Non-Construction | | 3. DATE RECEIVED BY STATE | State Application Identifier |
| | | 4. DATE RECEIVED BY FEDERAL AGENCY | Federal Identifier |
| 5. APPLICANT INFORMATION | | | |
| Legal Name Spotsylvania County | | Organizational Unit Sheriff's Office | |
| Address P.O. Box 99 Spotsylvania, Virginia 22553-1903 | | Name and telephone number of the person to be contacted on matters involving this application DAlessandro, Annette (540) 507-7595 | |
| 6. EMPLOYER IDENTIFICATION NUMBER (EIN) 54-1660022 | | 7. TYPE OF APPLICANT County | |
| 8. TYPE OF APPLICATION New | | 9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance | |
| 10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance TITLE: Grant Program | | 11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT FFY 2019 JAG - Local Solicitation for Firing Range Equipment | |
| 12. AREAS AFFECTED BY PROJECT Spotsylvania County, Virginia | | | |
| 13. PROPOSED PROJECT Start Date: October 01, 2018 End Date: September 30, 2022 | | 14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project VA07 VA01 | |
| 15. ESTIMATED FUNDING | | 16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? | |
| Federal | \$28,196 | Program has not been selected by state for review | |
| Applicant | \$0 | | |
| State | \$0 | | |
| Local | \$0 | | |
| Other | \$0 | | |
| Program Income | \$0 | 17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? | |
| TOTAL | \$28,196 | N | |
| 18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED. | | | |

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| Status | Requirement |
|------------|--|
| Complete | Overview |
| Complete | Applicant Information |
| Complete | Project Information |
| Complete | Budget and Program Attachments |
| Complete | Certified to the Assurances and Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace |
| Incomplete | <input type="button" value="Submit Application"/> |