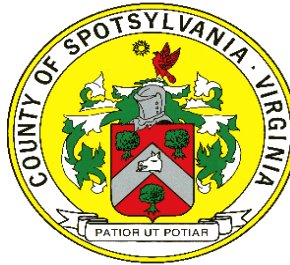


County of Spotsylvania
Founded 1721

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Service, Integrity, Pride

SPOTSYLVANIA PARKS AND RECREATION COMMISSION

MINUTES

December 20, 2018

Members Present: Jasper Brooks, Vice-Chairman
Benjamin Gearhardt
Michael Lynch
Jack Roberts
Stephen Williams

Members Absent: Jeremy Bullock, Chairman
Donald Holmes

Also present was Kevin Brooks, Director.

The meeting was called to order by Mr. Jasper Brooks, Vice-Chairman.

MINUTES

Mr. Lynch made a motion to approve the October 28, 2018 minutes as presented, seconded by Mr. Gearhardt and approved 5-0.

REPORT OF PARKS AND RECREATION DIRECTOR

Youth Basketball

Practices have begun. There are 152 teams, which is ten (10) less teams than last year. There are 163 less participants than last year. Games are scheduled to begin in January.

Special Events

The Christmas Parade held on Saturday, December 1st went well. The theme this year was "Christmas is Sweet". Mrs. Lindsay Leach, Special Events Coordinator does a good job with selecting the themes for the parade.

The Christmas Luminary was held on Sunday, December 2nd in the auditorium of the Marshall Center. It was scheduled to be held outside, but was moved inside due to the inclement weather. It is normally held on the lawn of the Old Courthouse, but the location of the event was moved this year to the Marshall Center due to the demolition of the old Sherriff's Office.

The Rappahannock Choral Society held their concerts on December 8 and December 9 at Chancellor High School.

The Spotsylvanians held their concerts on December 15 and December 16 at Spotsylvania Middle School.

Bus Trips

The New York City Bus Trips held on Saturday, December 1st and Saturday, December 8th were a bad experience with late bus arrivals, unscheduled stops, equipment that should have been in place on the buses, not being in place, etc.

Staff has been working with the County Attorney on the matter. One bus group was refunded 100% of their registration fee because the bus broke down and didn't get to New York City until 5:30 p.m. and did not leave until 10:30 p.m.

Another bus group was refunded 50% of their registration fee due to the bus making unscheduled stops.

Three (3) buses were on the December 1st trip, and five (5) buses were on the December 8th trip.

Staff plans to review and discuss the bus situation prior to the New York City Bus Trip scheduled for the Spring.

Mr. Williams stated the department did the right thing by issuing the refunds to the people. He stated that there are several bus companies that would be glad to have the business. He stated even if it cost more money, it would be beneficial to have a reliable bus company.

The Director stated that the department received four (4) bids for the December bus trips. He also stated this was the first year that this bus company had been utilized.

Mr. Barnes asked Mr. Williams if he had contact numbers for any bus companies to please forward them to staff.

The Director mentioned that one bus company that had been used in the past, Quick's Bus Service has gone out of business. Mr. Williams stated that he believed they may have been bought out by another company.

The Director stated that staff is discussing possibly not taking the trip on the busiest weekend of the month, the second Saturday in December.

OTHER MATTERS

Clara Mills

The Director informed the Commission that Ms. Clara Mills, Program Assistant II has retired.

He stated that the position is currently being advertised.

OLD BUSINESS

Capital Improvement Projects

Mr. Darrell Holladay, Parks Manager, provided the following update on Capital Improvement Projects:

Basketball Court – Repairs and Resurfacing: Cosner Park is complete. Remaining outdoor Basketball Court Project work will be competed in the Spring when weather improves.

Hunting Run Phase II – Procurement Department advertised bid of project the week of December 10th. Bid opening is scheduled for January 24, 2019.

Marshall Park – Field Lighting – Project has started, but delayed due to snow and heavy rains the past couple of weeks.

Marshall Park Upgrades – Addition of parking spaces work has begun and is in delay due to the recent snow and rainy conditions.

Ni River Park – No change in status of the project.

Patriot Park Playground – Project is complete.

Parking and Drainage Repairs - No change in status of the project.

Park Regrading and Fence Replacement – Procurement Department has finalized IFB and bid results are being evaluated for award to contractors.

NEW BUSINESS

Comprehensive Plan 2019

Mr. Jacob Pastwik, Planner III, made a detailed presentation to the Commission. The Planning staff in collaboration with the County Parks and Recreation Department reviewed and proposed updates to draft Parks and Recreation Section of the Comprehensive Plan's Public Facilities Element. The Commission was provided draft amendments in redline markup format to clearly identify where amendments have been proposed. They were also provided a clean version of the Parks and Recreation section.

Following the presentation, Mr. Stephen Williams, made a presentation expressing his concerns. He stated: Having worked with organizations to define planning processes and plans themselves, I can attest to the difficulty involved in reconciling differing visions and priorities into a sound guide to future actions. I applaud the effort here and believe there should be a chapter in the Comprehensive Plan that serves as the basis for a Parks and Recreation tactical plan. That said, the proposed chapter tries to include too much, and therefore, falls short of the mark.

Mr. Williams provided a memorandum that included detailed questions, comments and concerns.

In summary, Mr. Williams stated the proposed chapter contains unresolved conflicts of guidance and either too vague or too specific objectives. It does not appear that it is fully aligned with the Strategic Plan, and is not well integrated with the Comprehensive Plan as a whole.

Following discussion by the Commission Members, Staff and Mr. Pastwik. Mr. Pastwik stated he would prepare written answers to all of Mr. Williams questions and concerns and attend a future meeting to present them answers.

Baseball/Softball Age Determination Date/League Ages

Mr. Brian Barnes, Recreation Manager, stated that staff would like to recommend keeping the age determination date and age requirements the same for the 2019 Baseball/Softball/T-Ball Season.

Mr. Williams made a motion to approved keeping the age determination date and age requirements the same for the 2019 Baseball/Softball/T-Ball Season, seconded by Mr. Roberts and approved 5-0.

Soccer Age Determination

Mr. Brian Barnes, Recreation Manager, stated that staff would like to recommend keeping the age determination date and age requirements the same for the 2019 Spring Soccer Season.

Mr. Williams made a motion to approved keeping the age determination date and age requirements the same for the 2019 Spring Soccer Season, seconded by Mr. Roberts and approved 5-0.

The Director mentioned that the By-Laws for the Baseball/Softball/T-Ball Season and Spring Soccer Season would be presented at the upcoming February Parks and Recreation Commission Meeting.

Upcoming Activities/Events

The Commission members received a copy of the Winter Play by Play.

ADJOURNMENT

There being no further business or discussion, Mr. Lynch made a motion to adjourn the meeting, seconded by Mr. Robert and approved 5-0.

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