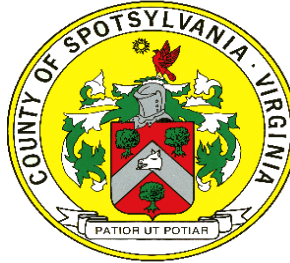


*County of Spotsylvania*  
*Founded 1721*

**DRAFT**

*Board of Supervisors*  
GREG BENTON  
KEVIN W. MARSHALL  
TIMOTHY J. McLAUGHLIN  
DAVID ROSS  
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PAUL D. TRAMPE  
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*Service, Integrity, Pride*

**SPOTSYLVANIA PARKS AND RECREATION COMMISSION**

**MINUTES**

April 18, 2019

Members Present: Jeremy Bullock, Chairman  
Jasper Brooks  
Benjamin Gearhardt  
Michael Lynch

Members Absent: Stephen Williams, Vice-Chairman  
Jack Roberts  
Donald Holmes

The meeting was called to order by Mr. Jeremy Bullock, Chairman.

**MINUTES**

Mr. Gearhardt noted that his name was spelled incorrectly on Page 3 – Paragraph 1 - of the February 21, 2019 minutes.

The Director noted that there was an incorrect date on Page 5 – Paragraph 3 under Hunting Run Phase II. The correct date is February 7, 2019.

Mr. Gearhardt made a motion to approve the February 21, 2019 minutes with the noted corrections, seconded by Mr. Brooks and approved 4-0.

**REPORT OF PARKS AND RECREATION COMMISSION MEMBERS**

**Harrison Road Park**

Mr. Gearhardt mentioned that Harrison Road Park doesn't drain well. He stated there were potholes, so individuals drive on the grass to avoid them. He asked what could be done about the huge potholes.

Mr. Darrell Holladay, Parks Manager, mentioned the park is built over an old landfill. He stated that he planned to mention it during his CIP presentation later in the meeting, but he said that Project – Parking and Drainage Repair – was just forwarded to the Procurement Department today to move through the approval process to get work scheduled at that location.

#### Chancellor Community Center

Mr. Gearhardt stated that he appreciated the work that is being done at the Chancellor Community Center, and he looked forward to what is going to be completed in the future at that location.

#### Basketball – Coach Concerns

Mr. Bullock stated that he and Mr. Gearhardt had been contacted by Mrs. Christine Rogucki. He asked if there was an update.

Mr. Brian Barnes, Recreation Manager, stated that staff met with Mrs. Rogucki on March 8th for a couple of hours to address her concerns. One of her concerns was about first aid kits not being fully stocked. He said staff periodically check to make sure the first aid kits are fully stocked. She was also concerned about the type of Basketball being played in the younger age groups specifically – a double teaming as soon as the ball got to half court. She asked that staff contact coaches, and staff has surveyed other places to see type of rules they have. Also, to see if something can be done to improve the better play of the Basketball games for those younger ages. Another concern she had was some of the spectators' behavior in the facilities. She asked if there was anything staff could do to ban them from facilities. Staff just received information back from the County Attorney's office yesterday. Staff had requested a legal opinion and is still reviewing the response from the County Attorney's office. There are some options the department has such as a no trespassing order that would have to be approved by County Administration. In reference to the school buildings, that would have to be approved by the School Board. Also, in an attempt to address Mrs. Rogucki's concerns, staff sent out a survey to 54 coaches earlier this week asking the coaches for the 8, 9, and 10-year-old leagues both girls and boys teams – their opinion about a possible double teaming rule.

The Director stated it was a good meeting, and that she had some good suggestions. Mr. Barnes said that Mrs. Rogucki is a former high school coach, and she has coached multiple teams. He said she also brought up the USA Basketball rules. Staff has looked for someone who follows those rules, but staff is struggling to find anyone who follows those rules. He said they have checked in the area and also outside the state.

**DRAFT**

### Gym Floors

Mr. Barnes stated that he had one (1) item from Mr. Roberts who could not be in attendance at the meeting. Mr. Roberts forwarded a copy of an email he had received from Berkeley District Board of Supervisor, Mr. Kevin Marshall, who informed him of a complaint from a citizen about the Youth Basketball games being played on tiles floors. The person was concerned about the amount of slipping and sliding that occurred during the games.

Mr. Barnes said staff is going to talk to the Facility Attendants to make sure the floors are being swept constantly. He said staff checked into the Stickem mats, but they would be very expensive, and it would not be cost effective to use those. He said there is a spray that the Facility Attendants can use that can be put on the mop that will help with the floor dust.

## **REPORT OF PARKS AND RECREATION DIRECTOR**

### Youth Basketball

The Youth Basketball games ended on February 22<sup>nd</sup>. There were 1,300 participants – 150 teams.

As, Mr. Barnes mentioned, a survey was been sent out to 54 Basketball Coaches about a double teaming rule.

### Youth Soccer

The Youth Soccer games began on April 1<sup>st</sup>. The season is scheduled to end on May 28<sup>th</sup>. There are 125 teams – 1,954 participants – which is 100 less participants than last year. Games will not be played during Spring Break from Friday to Friday.

Staff is a little concerned about how graduation may affect games with school closing earlier this year.

Mr. Barnes stated that staff has looked at the schedule for next year. He stated that Spring Break next year will start on March 10<sup>th</sup>, so they plan to have the coaches' meeting the week before. He stated it may affect a few practices, but they won't lose an entire week of scheduling games next year due to Spring Break.

### Youth Baseball and Youth Softball

The Minor, Major, Prep Baseball and Rookie Softball games will begin April 30<sup>th</sup>. There are 250 participants. Last year, there were 290 participants. Late registrations are still being accepted for the leagues.

There are eight (8) teams in the Minor Baseball League, six (6) in the Major Baseball League, three (3) in the Prep League, and four (4) in the Rookie Softball League.

**DRAFT**

The Developmental T-Ball, Mustang T-Ball, Bronco T-Ball, Bantam Baseball, 14-16 Baseball, Pioneer Softball, Junior Softball, and Intermediate Softball – Coaches' Meeting will be held on April 30<sup>th</sup>. Practices will begin on May 4, and games will begin on June 1<sup>st</sup>.

There are 100 less children in the second group of leagues. Mr. Bullock asked if it was in the younger age groups. The Director replied it is a mixture of age groups. He mentioned that the numbers are down for Little League Baseball also. He said that he couldn't say that there are less players in the program due to children going to other leagues in the past.

### Other Matters

The 1<sup>st</sup> Annual Community Clean Up Day was held on Saturday, April 6<sup>th</sup> with 150 individuals volunteering. There were 232 bags of trash picked up.

Upcoming Activities include: Summer Camps, Opening of Loriella Pool, Swim Lessons, and the Concert Series for May.

### **OLD BUSINESS**

#### Capital Improvement Projects 2019

Mr. Darrell Holladay, Parks Manager, provided the following update on Capital Improvement Projects:

Basketball Courts – Repairs and Resurfacing – Working with contractor to set start up schedule now that Spring weather is improving.

Hunting Run Phase II – Negotiations are on-going, well and water service cost are higher than expected resulting in re-evaluation of the overall project.

Marshall Park – Field Lighting – Project is complete and awaiting final invoice.

Marshall Park Upgrades – Project is substantially complete with final punch-list items remaining for 100% completion.

Ni River Park – No change.

Patriot Park Playground – Project is complete.

Parking & Drainage Repairs – Project scope and price gathering has begun. Construction start planned for July 2019. Project documents were submitted to the Procurement Department on April 18, 2019 for approval of contract for a significant portion of this CIP scope of work. A few small drainage issues will be addressed at various locations via standard repair practices within the County to complete this CIP.

**DRAFT**

Park Regrading and Fence Replacement – Fence replacement work has begun – Legion and Chewing Parks are complete to date. Cosner Park fence replacement is underway. Infield grading portion of this project began on April 16, 2019. An early May completion date is expected for all of the infield grading work. The fencing portion of this CIP is expected to be completed by the end of September 19, 2019.

Mr. Holladay mentioned that the replacement of the floor at the Chancellor Community Center began today. Additional work to be completed at that location include kitchen renovation.

#### FY2020 Budget

The FY2020 Budget has been approved. A copy of the budget will be provided to the Commission members at the next scheduled meeting.

The Director stated that it was approved for an additional employee due to the addition of Keswick Park.

#### Comprehensive Plan

The Parks and Recreation Commission was provided for review and endorsement request a draft of the Comprehensive Plan Parks and Recreation Element at its December 20, 2018 meeting. During that meeting, a number of issues were raised and discussed concerning the draft as proposed. Due to the length and content of the issues identified, staff expressed interest in reviewing and addressing each of the comments that were expressed in writing and read aloud during the meeting. The Planning Staff felt the best way to identify potential issues, resolve others, and further explain was to provide a detailed packet of background information to the Commission members for a number of the recommendations suggested, and how the Comprehensive Plan and Comprehensive Plan Update fits into the County processes and the Code of Virginia requirements.

Mr. Jacob Pastwik, Planner III, was in attendance at the meeting to present feedback to the Parks and Recreation Commission. He stated he was here throughout the development of the 2008 – 2009 Parks and Recreation Master Plan as well as the Public Facilities Element of the 2008 Comprehensive Plan, so he does have some historical background which he found to be very helpful.

Mr. Pastwik stated that Mr. Williams had raised some concerns. He stated he wanted to make sure that the Commission members had a chance to see the responses. He mentioned three (3) weeks ago, Planning staff had the opportunity to meet with Mr. Williams. Comments received have resulted in a number of additional amendments to the draft document including suggested clarifications and re-organization of the recommendations portion of the draft.

The Planning staff has acknowledged the suggested edits within the feedback to comments received. Planning staff has also noted that feedback received has helped further improve the draft and a number of amendments have been made since the last Parks and Recreation meeting.

Mr. Pastwik mentioned that a Strategic Plan is not being developed. He said that it would be up to the Commission if they wanted to request it.

Following discussion, the Director read the following statement from Mr. Stephen Williams, Vice-Chairman:

April 2, 2019

During the February 2019 meeting of the Parks and Recreation Commission, the Planning Department (Mr. Jacob Pastwik) presented a draft update of the Parks & Recreation chapter for the Spotsylvania Comprehensive Plan. At that time, I presented my evaluation and comments of the draft copy included in the Commissioner packets for that meeting. Mr. Pastwik requested time to evaluate my comments and provide responses to those comments.

On March 28, I met with Mr. Pastwik, Ms. Wanda Parrish, Mr. Kevin Brooks, and Mr. Darrell Holladay to review the developed responses and resolve any remaining issues.

Mr. Pastwik provided detailed responses, including background material, for each of the original comments. The subsequent discussion centered around application of the Levels of Service standards which result in identifying shortfalls in available park areas and facilities. Needs are one both short and long term, and may already have current opportunities available. We agreed that a full analysis of these elements should be included in the Comprehensive Plan.

One area of discussion resulted in the need for additional reorganization of the "General" section listing more specific actions by Parks and Recreation to address shortfalls identified, particularly for the trailways elements listed.

As a result of agreements reached in the meeting, a thorough review of Mr. Pastwik's responses to my original comments, and a review of the re-drafted revisions to the Parks & Recreation chapter, I am satisfied that the final version of the chapter will be acceptable.

Therefore, I formally recommend adoption of the revised Parks & Recreation chapter for the Comprehensive Plan.

Stephen L. Williams  
Vice-Chairman  
Parks and Recreation Commission

**DRAFT**

Following discussion, Mr. Lynch made a motion to adopt and endorse the Parks and Recreation Section of the Chapter 4 of the Public Facilities Plan, seconded by Mr. Brooks and approve 4 – 0.

### **NEW BUSINESS**

#### **Youth Flag Football Age Requirements**

Department staff recommended keeping the age requirements for the 2019 Flag Football Season the same as the previous year.

Mr. Gearhardt made a motion to keep the age requirements for the 2019 Flag Football Season the same as the previous year, seconded by Mr. Lynch and approved 4-0.

#### **Youth Cheerleading Age Requirements**

Department staff recommended keeping the age requirements for the 2019 Cheerleading Season the same as the previous year.

Mr. Brooks made a motion to keep the age requirements for the 2019 Cheerleading Season the same as the previous year, seconded by Mr. Lynch and approved 4-0.

#### **Youth Fall Soccer Age Requirements**

Department staff recommended keeping the age requirements for the 2019 Fall Season the same as the previous year.

Mr. Gearhardt made a motion to keep the age requirements for the 2019 Fall Soccer Season the same as the previous year, seconded by Mr. Lynch and approved 4-0.

#### **Youth Football Ages and Weights**

Department staff would like to recommend the following, league name, age and weight requirements for the 2019 Football Season. The proposed changes will hopefully increase participation and league team numbers.

Below are the proposed ages and weights for the 2019 season:

<b><u>League Name</u></b>	<b><u>Ages</u></b>	<b><u>Weight Limit</u></b>
<i>Junior Varsity League</i>	<i>ages 8</i>	<i>135 and under</i>
	<i>ages 9</i>	<i>120 and under</i>
	<i>ages 10</i>	<i>115 and under</i>
<i>Varsity League -</i>	<i>age 9</i>	<i>121 - 140 lbs.</i>
	<i>ages 10</i>	<i>116 - 140 lbs.</i>
	<i>ages 11, 12 and 13</i>	<i>135 lbs. and under</i>

**DRAFT**

**2018 Leagues, ages and weights:**

<b><u>League Name</u></b>	<b><u>Ages</u></b>	<b><u>Weight Limit</u></b>
Pee Wee League -	<u>ages 8 and 9</u>	90 lbs. and under
Junior League -	<u>age 8</u>	91 - 135 lbs.
	<u>age 9</u>	91 - 115 lbs.
	<u>ages 10 and 11</u>	110 lbs. and under
Senior League -	<u>age 9</u>	116 - 140 lbs.
	<u>ages 10 and 11</u>	111 - 140 lbs.
	<u>ages 12 and 13</u>	135 lbs. and under

The age determination date is November 1<sup>st</sup> of the current year.

Following discussion, Mr. Gearhardt made a motion to approve the recommended changes for the 2019 Football season, seconded by Mr. Lynch and approved 4-0.

**Summer Programs**

Commission members received information on Summer Camps, Loriella Pool, Pool Parties, Swim Lessons, Spring/Summer Play by Play and the Concert Series.

The Stars and Stripes Spectacular will be held on Saturday, June 29<sup>th</sup>. This year there will be an addition of a Walking Parade. Participants walking, dressed in Red, White and Blue also pulling wagons will be allowed to participate in the Walking Parade. Next year, the plan is to have a full parade.

**New Employee**

Ms. Jillian Gattis has been hired as a Part-time Secretary for the Parks and Recreation Department.

**ADJOURNMENT**

There being no further business or discussion, Mr. Lynch made a motion to adjourn the meeting, seconded by Mr. Bullock and approved 4-0.